

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: March 2nd. 2020

Present: Chris Brown (Chairman) Adrian Scott Joanne Keeler
 Kathryn Clarke Gary Branch Derek Jacks
 Katrina Johnson Sandra Lumbard Deborah Scott
 Angela Makinson

Apologies: Virginia Sokalsky

Members of the public expressed concern that Horsford had not applied for any highway improvements under the Parish Partnership scheme but were assured that feasibility studies were being carried out for futures schemes. A representative of the Pre-School alerted members to the financial difficulties faced by the group in moving location. This would be an agenda item for April and they were asked to provide detailed accounts and costs.

- a) **Police Report** 14 incidents had been reported in December
- b) **County Council Report** Cllr.Adams reported on the meeting held with the Director of Highways and some of the members which he felt had been useful in drawing attention to the difficulties with the Green Lane roundabout and access to the NDR.
- c) **District Council Report** Cllr.Thomas said that BDC would be installing an emissions monitor on Holt Road to collect data on air pollution due to traffic. CCTV would be installed at frequent flytipping sites on Haveringland Road. BDC would be investigating the felling of some substantial trees on Church St.
- d) **Planning** No objection was raised to a retrospective application for mixed use of the guesthouse at 105 Holt Road, to a side extension at the potato packing plant on Brewery Lane or to a scout meeting hall adjacent to the current scout HQ off Dog Lane (Adrian Scott had declared an interest). The members considered the proposal to demolish “Larkrise”, Dog Lane and erect six dwellings, outline permission for the site having already been granted. They were concerned that the access would be via Beckside and that this was very close to a play area with potential accident risks. Beckside was also unsuited to construction traffic which would also have a detrimental effect on existing properties. The council supported NCC plans for a recycling centre in Horsham St.Faith north of the NDR.(Joanne Keeler had declared an interest). Deborah Scott would be lead councillor on planning for March.
- e) **Allotments** The boundary hedge had been cut back satisfactorily. There had been minimal damage to some plots due to access with chipping machinery but only one complaint had been received by the Clerk. The Clerk would look into refurbishment of standpipe boxes.
- f) **Full Council**
 1. **Apologies** as above plus Lisa Starling (BDC)
 2. **Declarations of Interest** were recorded from Joanne Keeler, Chris Brown and Angela Makinson as VHMC members, from Adrian Scott and Joanne Keeler on planning applications noted above and from Joanne Keeler on agenda item 6.
 3. **Minutes** of the February meeting were confirmed and signed.

4. **Reports** The sub-committee would give a list of potential builders for the toilet project to the Clerk who would issue invitations to tender. The Clerk would seek to arrange a meeting with Jerome Mayhew MP jointly with St.Faiths PC.
5. **Neighbourhood Plan** The Director of Planning at Broadland had agreed to meet a delegation of members to discuss various issues on Thursday March 5th.
6. **Greater Norwich Local Plan** (Joanne Keeler left the room for this item) After a lengthy discussion it was agreed to delay the Council's formal response until after the exhibition in the village hall. A draft would then be sent to all members for comment before submitting to the GNLP committee. DW Homes had asked for an informal meeting with members and they would be offered Thursday March 12th. at 7.00 p.m.
7. **Action Plan Working Group** The group reported they were working on feasibility studies on pedestrian crossings on Holt Road and the use of land beside the Beck in Horsbeck Way. Outpost was proving enjoyable for those attending and the Welcome pack distribution was going well and had received positive feedback.
8. **VE Day Commemoration Service on May 10th**. The Council would be represented by the Chairman and three other members.
9. **Footpath** A suggestion of a footpath alongside Cromer Road from the airport perimeter to the NDR would be discussed with Hellesdon PC.
10. **Clerk** The salary of the Clerk was reviewed in line with the contract of employment and it was confirmed that following the increase in population the hours would be increased to 15/week from April 1st. The Clerk then gave notice that he would be retiring later in the year and although his contract only required two months notice he would be prepared to stay in post longer to facilitate the recruitment and handover to the new clerk. He would leave no later than September 30th. This would mark the end of 45 years connection with the Council, 24 as a councillor and 21 as the Clerk.
11. **Correspondence** Cripps developers had submitted plans for bus shelters on Holt Road. Members felt that they should be erected with the screen side to the pavement to avoid splashes from passing traffic and also asked for seats and end panels. Cllr.Thomas had said that there were plans by the PTA at the Mill Lane school to fill in the swimming pool but the Clerk had received no details.
12. **Accounts passed for payment**

SSE	Footway lighting (inc.VAT)	£286.70
V.Sokalsky	Leaflet holders for Welcome Pack	£43.08
Zak Branch	Allotment hedge (inc.VAT)	£2,640.00
Wix	Domain Fee (inc.VAT)	£12.46
Ashfords	Leaf and Sucker clearance (inc.VAT)	£918.00
Wave	Corner Lane water	£33.32
Wave	Crown Hill water	£48.88
HVHMC	Room Hire and table installation	£770.00
13. **Clerk's and Councillors' Reports** The Clerk would contact Royal Mail to establish when two mail boxes would be brought into use. The Clerk would write to CAMRA to see if they had any plans for the Dog PH. It was agreed that Katrina Johnson could be re-imbursed for any Land Registry searches for the Action Plan Group. The code of conduct for developers should include not netting trees to discourage birds.
14. **Questions from the public** None
15. **Next meeting** Monday April 6th. preceded by the Annual Parish Meeting.