

# HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: December 3<sup>rd</sup>.2018

Present: Brian Blythe (Chairman) Chris Brown Virginia Sokalsky  
Alan Wright Mark Smith Melanie Smith  
Neil Medler Joanne Keeler Kathryn Clarke  
Malcolm Makins Adrian Scott Gary Branch

Apologies: None

Members of the public expressed various concerns on highway and site issues connected with the DW Homes development and the new roundabout. The Clerk took notes and agreed to pass these matters to Norfolk County Council and DW Homes.

- a) **Police Report** The latest figures from the website indicated 15 recorded crimes in December. Chris Brown confirmed that he had ceased to be speedwatch co-ordinator but he was still happy to represent the Council at the Safer Neighbourhood meetings.
- b) **County Council Report** Cllr.Tony Adams said that he had passed on various safety concerns regarding the new roundabout to the NCC department responsible and would report back in due course. He also confirmed that he would have £6,000 at his disposal for small highway projects in Horsford during 2019/2020.
- c) **District Council Report** None
- d) **Planning** There was no objection to extensions at 39 Angela Crescent. Kathryn Clarke would be lead councillor on planning for December. Members then discussed the four additional sites being offered for the Greater Norwich Local Plan. Ref.GNLP0359R (Land adjacent to Drayton Lane - residential) the Council objected as the road network in that area is already very congested and there would be a lack of connection with the main part of the village. Ref.GNLP2133 (Glebe Farm – employment led mixed) the Council objected and felt that highway infrastructure would again be a constraint and if residential then it would also be disconnected from the main part of the village. Ref.GNLP2154 (Land south of Drayton Lane - retail) The Council objected citing inadequate highway provision and the fact that it was at the extremity of the village meaning that it was disconnected and any retail unit would have to be accessed mainly by motor vehicle. Ref.GNLP2160 (Land off Green Lane – residential) Joanne Keeler declared an interest and left the room for this item. The Council objected strongly as it would be complete over-development of Horsford. The existing highway infrastructure would be totally inadequate. The pleasant vistas highlighted in the Neighbourhood Plan would be lost and it would effectively create a second village disconnected from the existing main settlement with no village centre.
- e) **Allotments** The Clerk reported that all rents were now paid and all plots at Corner lane were let. There were three plots at Church Field with one possible new tenant.
- f) **Full Council**
  1. **Apologies** None
  2. **Declarations of Interest** Chris Brown and Joanne Keeler as HVHMC members and Joanne Keeler as Broadland DC member and as recorded under item d)
  3. **Minutes** of the November meeting were confirmed and signed.
  4. **Reports** The Clerk confirmed that a grit bin, dog bin and litter bin had been installed,
  5. **Action Plan Working Group** Members spoke of their visit to Sprowston Youth project and would seek further information to determine whether something on similar lines could be established in Horsford. Adrian Scott gave details of the feasibility

study on toilets on the rec. ground and an indicative cost of £50k with annual cleaning and maintenance of £5k, The Council agreed that this should be worked up to a final scheme to be put forward by the VHMC. Roundabout planting had proved a complex issue to resolve and the Clerk offered assistance in establishing a specification and getting quotations. The Watering Pit needed some attention and the Clerk was asked to contact Norwich Fringe Project for advice and assistance. Surgeries each month were still being held and their viability would be assessed after the end of March.

Community Assets were discussed and the only one that the Council felt appropriate at this time was the First School and the Clerk would look into the matter and report back. The Business Plan had been brought up to date and was adopted by the Council. It was noted that the Broadland Green Infrastructure Plan had been circulated to members and there were some projects which involved Horsford and that these had been considered when constructing the Neighbourhood Plan.

6. **LED Lighting** The Clerk had sent tender documents to T.T.Jones Ltd., Cozens UK Ltd. and Amey Ltd. Two sealed bids had been received and, after opening, the contract for converting 108 of the footway lighting lanterns to LED was awarded to T.T.Jones.
7. **Website** The Clerk gave a report and his recommendations of working with a website designer to jointly form a new website more appropriate to the needs of Horsford Parish Council was accepted. The need for a domain name and an annual fee was agreed.
8. **Parish Precept** The Council was given a report from the Finance Advisory Group which recommended an increase of 7.7%. Discussion then centred on future projects and the likely need to fund maintenance for the proposed toilets and a possible input into a youth service. With this in mind, a 20% increase to £61,246 was adopted for 2019/2020 which represents a 13p/week increase per Band D property.
9. **Fireworks Display** A request from the scouts for sponsorship did not find support.
10. **Correspondence** A letter from the 1<sup>st</sup>.Horsford Rainbows was received outlining their start up and running costs. After some discussion it was agreed to give them a one off start up grant of £150. An offer to come and speak to the Council by the head of development at The Nest was declined. A letter from the Spatial Planning manager at Broadland DC was read to members and it was felt that Broadland should be approached to seek guidance on how to handle future large scale planning due to the difficulties with current representation and conflicts of interest. Royal Mail had deferred the installation of an additional post box at the DW Homes sites. The Rector had invited a representative to read a lesson at the annual Carol Service and the Chairman agreed to do this.

**11. Accounts Passed for Payment**

SSE	Footway lighting (inc.VAT)	£323.60
Glasdon	Grit Bin (inc.VAT)	£177.83
HVHMC	Play area surfacing – grant	£2,610.00
Wave	Crown Hill Allotments	£63.54
Wave	Corner Lane Allotments	£96.04
SLCC	Subscription (part)	£102.00
P.Mitchell	Installation of bins	£70.00
Horsford Rainbows	Grant	£150.00

12. **Clerk's and Councillors' Reports** Adrian Scott volunteered to remove graffiti at the Pyehurn pit. The Clerk was asked to enquire whether the results of recent traffic surveys were yet available. The Clerk would report the vandalised BT call box.

13. **Next Meeting** January 7<sup>th</sup>. 7.15 p.m.