

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: February 5th. 2018

Present: Brian Blythe (Chairman) Chris Brown
Alan Wright Mark Smith Melanie Smith
Neil Medler Joanne Keeler Kathryn Clarke
Malcolm Makins Adrian Scott
Apologies: Virginia Sokalsky

Members of the public present voiced their concerns at the proposed development at Baxters Mill. Mr.Barrett briefed members on the possibility of a storage container development being considered off Brewery Lane. A request was made to ask Broadland for an additional dog bin on Memorial Way and the Council were asked to consider backing a request to register the Brickmakers P.H. as a “Community Asset”.

- a) **Police Report** The latest information on the police website indicated 11 recorded crimes in November.
- b) **County Council Report** Mr.Adams reported that the roundabout plans at the Green Lane junction were progressing. He said that his members highways allowance would be made available to Horsford in 2020. He was asked to take up the re-surfacing of the Church Street/Holt Road junction with the highways department as a matter of urgency.
- c) **District Council Report** None
- d) **Planning Committee** The Council considered the proposed change of use of agricultural land adjacent to Baxters Mill and resolved that “The Parish Council has strong reservations on the size of the development and it's proximity to nearby residences. The planning authority should take into account the objections of the residents particularly in relation to noise, emissions and loss of visual amenity”. No objections were raised to a revised plan for an extension at 77 Angela Road or to an earth bund adjacent to the NDR at Bell Farm other than that vehicular traffic should access via the Bell Farm bridge and not Dog Lane.
- e) **Allotments** The Clerk reported that all rents had been paid for Corner Lane and one tenant whose rent remained unpaid at Church Field had been informed that his tenancy was terminated. Mr.Scott had been told that encroachment on to part of Church Field which he leases for grazing for parking a small number of cars breached his and the Council’s tenancy agreement. The Clerk had written to the landowner’s agent stating that a planning application under consideration would deal with this issue if granted and if not the matter would be dealt with.
- f) **Full Council**
 1. **Apologies** were noted as above
 2. **Declarations of Interest** were recorded from Joanne Keeler and Chris Brown as HVHMC members and from Joanne Keeler as a Broadland DC member.
 3. **Minutes** of the previous meeting were confirmed and signed.
 4. **Reports** The Clerk reported that taps at Church Field had been replaced and Anglian Water had confirmed that they now conformed with water regulations. Notice boards were expected within the next few days. One street light on Holt Road had burnt out and been replaced by a new LED lantern. Broadland DC had confirmed that the link road between Holt Road and the NDR was now named Brewery Lane.
 5. **Co-option** Two candidates had offered their services to the Council and members decided that the decision should be made by ballot. After both

candidates had spoken and answered questions from members Mr.Gary Branch was co-opted as a councillor and signed the declaration of acceptance. The Chairman thanked Mr.Graham Johnson for offering himself as a candidate.

6. **Horsford Public Pits Charity** Adrian Scott was nominated as a Trustee to fill a vacancy following the death of Peter Hunnam.
7. **General Data Protection Regulations** It was agreed that to conform with the regulations coming into force in May '17 the Council should register with the Information Commissioner's office, amend the standing orders accordingly, appoint the Clerk as Data Protection Officer and amend the job description.
8. **Standing Orders** had been circulated to all members and no modifications were required at this time other than that agreed under agenda item 7.
9. **Neighbourhood Plan** The plan had been checked by Broadland DC and now had to go to an independent inspector. Suitable candidates would be put forward by Broadland DC and the selection was delegated to the Clerk in consultation with Adrian Scott, chairman of the steering group.
10. **Greater Norwich Plan** A response to the consultation was put back to the March meeting as there was to be a public exhibition in the Village Hall on Feb.8th. which would help to inform members.
11. **Business/Action Plan** Members would be circulated with proposals for projects prior to the next meeting and also suggestions for better communications. Sally Hoare from Broadland DC would be invited to a future Council meeting to advise on the use of CIL and S.106 funds.
12. **Correspondence** an invitation to the launch of the "Nest" project at Horsford Manor was accepted by the Chairman and Vice-Chairman. Broadland DC had launched a consultation on the West Broadland Infrastructure Project Plan which would be circulated and discussed at the March Meeting.

13. **Accounts due for payment**

paid during the winter recess

SSE	Footway Lighting (inc.VAT)	£312.76
CPRE	Annual subscription	£36.00
Wave	Corner Lane allotment water	£132.72
Wave	Crown Hill allotment water	£88.25
J.Graves	Salary & Expenses (Inc.PAYE) 3 rd .qtr.	£2,505.91
HVHMC	Play area inspection	£300.00
HVHMC	Play area signs	£210.00
T.T.Jones	Lighting maintenance (inc.VAT)	£671.53
R.Leggett	N/Plan Fees and expenses	£4595.10
Ashfords	Grounds maintenance (inc VAT)	£665.42
B.Blythe	Chairman's allowance	£75.00
SSE	Footway Lighting (inc.VAT)	£333.45
Accounts now due		
GJM	Trim hedges around bins	£50.00
Horsford Fuel Allot.	Rent of land in Green Lane	£10.00
T.Gilbert	Replacement allotment taps	£56.00
T.T.Jones	Replacement street light (inc.VAT)	£278.64
HVHMC	Litter Collection (4 th .qtr.)	£1,040.00
HVHMC	Final play equipment (roundabout)	£10,000.88
HVHMC	Room Hire	£170.00
ICO	Registration Fee	£35.00

14. **Clerk's and Councillors' Reports** Reports were made on rubbish in Green Lane and the path from Horsbeck Way to Pyehurn. The Clerk was asked to investigate the "adoption" of the Brewery Lane/Holt Road roundabout.

15. **Questions from the public** None