

# HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: November 5<sup>th</sup>. 2018

Present: Brian Blythe (Chairman) Chris Brown Virginia Sokalsky  
Alan Wright Mark Smith  
Neil Medler Joanne Keeler Kathryn Clarke  
Malcolm Makins Adrian Scott Gary Branch

Apologies: Melanie Smith

Members of the public from the Green Lane area voiced their disquiet at the disruption they had experienced during road closures for the construction of the Green Lane roundabout and associated works. The Clerk would convey this to the relevant parties. Concern was also registered at the new road marking and layout affecting traffic in and out of Haveringland Road and the Forestry car park.

- a) **Police Report** The website indicated 24 crimes recorded during August. Members and residents could access this information in more detail by logging on [www.police.uk](http://www.police.uk)
- b) **County Council Report** Cllr. Tony Adams said he was always ready to help if residents had difficulties such as those outlined above and his 'phone is 405367. He also stressed the importance of replying to the consultation on new sites being put forward under the Greater Norwich Local Plan on [www.gnlp.org.uk](http://www.gnlp.org.uk)
- c) **District Council Report** None
- d) **Planning** Gary Branch declared an interest in the first item and left the room.
  - Land off Dog Lane adj. 25 Coltsfoot Road – 2 dwellings (revised) The Council had no objection
  - 181 Holt Road Demolish existing house and erect detached house etc. and also 181 Holt Road Revision of plot design and layout. The Council had no objection to these applications.
  - Land West of Holt Road (outline already granted for erection of 84 dwellings) the revised design found no objection but the Council stressed that the planning conditions must include the two pedestrian crossings proposed by the developer, visitor parking and waste bins adjacent to the recreation area and a link path to the Crown Hill development also agreeable to the developer.
  - Chris Brown would be the planning lead councillor for November.
- e) **Allotments** All invoices had been issued and only six remained unpaid for which reminders would be issued. There were two residents on the waiting list who would be accommodated by current vacant plots. The padlock at Corner Lane had been stolen and the Clerk had purchased a replacement.
- f) **Full Council**
  1. **Apologies** were noted as above
  2. **Declarations of Interest** Gary Branch under item d) Chris Brown and Joanne Keeler as HVHMC members and Joanne Keeler as Broadland DC member
  3. **Minutes** of the October meeting were confirmed and signed
  4. **Reports** NCC would not upgrade footway lighting on Holt Road to “street light” standard and the Clerk had invited three companies to tender for the remaining 108 lanterns to be converted to LED with the quotations to be available for the December meeting. Permission had at last been granted for the installation of an extra litter and dog bin and they together with a grit bin had been ordered.

5. **Action Plan Working Group** An update was given on the feasibility studies being undertaken into toilets on the rec., roundabout planting, bike racks at the village hall, and website modifications. The latter was referred to the Clerk who would bring some proposals forward to a future meeting. A revised 5-year plan would also be drafted for a future meeting. It was stressed that as this group had no formal standing or decision making powers no minutes should be made public and were for internal use only. The group asked the Clerk to enquire whether a representative of Broadland could meet the Council to give an overview of the long term plan for the Horsford area.
6. **Community Resilience** the Clerk was asked to ensure that all appropriate emergency numbers were published in the Horsford News.
7. **Village Hall handy man** The Council approved the idea of engaging a handy man and agreed to fund an initial six month trial at a cost of approx. £390
8. **Young People** This item would be looked at by the Action Plan Group.
9. **Finance Advisory Group** The meeting to discuss budgets and recommend a precept level for 2019/20 would be held on Monday Nov.26<sup>th</sup> at 7.30 p.m.
10. **Correspondence** A letter from Rev.McPhee gave an update on the funds raised to date for the Churchyard footpath lighting project which had been discussed at the previous meeting. The Clerk confirmed that as this had public access it was in order to make a grant under s.107 (LCA) and the Council then agreed a grant of £1,100. An appeal from Norfolk CAB would be held over until the next grants meeting. Two residents had responded to the suggestion of a community garden club. The VHMC had asked for an extra £400 to complete CCTV trenching and cabling which had been overlooked in previous correspondence. This was agreed.

11. **Accounts paid**

SSE	Footway lighting (inc.VAT)	£292.58
Horsford Public Pits	Rent	£130.27
Horsford Fuel Allot.	Rent	£10.00
Roadware	Litter and Dog Bin (inc.VAT)	£197.88
A.C.Leigh	Padlock (inc.VAT)	£19.72
HVHMC	Refuse, room hire and floodlights	£508.66
Horsford PCC	Grant	£1,100.00

12. **Clerk's and Councillors' Reports** The Clerk confirmed the receipt of £63,209.33 CIL and that the GNLP would be on the December agenda. The Clerk was asked to chase Bloor on tree cutting needed on the perimeter path. Kathryn Clarke gave a short summary of the airport committee meeting. The Clerk would bring forward plans to repaint the bus shelters. A resident would be asked to cut their tree overhanging the path on Holt Road. The scouts would be looking for sponsorship for their annual fireworks display and this would be an agenda item for December.
13. **Questions from the public** The Clerk was asked to write to the Co-op to ask if deliveries could be managed more effectively to avoid two articulated vehicles arriving at once and causing traffic chaos.
14. **Next meeting** Monday Dec.3<sup>rd</sup>. 7.15 p.m.