

HORSFORD PARISH COUNCIL

Minutes of the meeting held on Monday 1st August 2022 at 7.15 pm in the Village Hall

Present: Chris Brown
Kathy Clarke
Katrina Johnson
Joanne Keeler. (left the meeting at 8.10pm)
Angela Makinson
Roy Marsden
Virginia Sokalsky

1. **Police Report:** incident figures:
 - **May 2022:** 7 violent and sexual; 5 Criminal Damage and Arson, 2 Anti-social and 2 All Other Crimes

2. **County Councillor Report:**
 - Please Drive Carefully: after two years the signs have now been installed
 - Road Markings: a resident has raised the issue of road markings onto the NDR which do not clearly indicate which lane motorists should enter. Agreed the signs could be clearer but unlikely Highways will give this a high priority
 - Pot Hole on Holt Road: caused by a 'utility breach failure' and therefore the responsibility of the utility company. BDC Works Depot are chasing the company to carry out repairs
 - County Councillor sends apologies for the September meeting

3. **District Councillor Report:**
 - Rubbish thrown onto Gordon Godfrey Way: a further site meeting has been held as the incidents continue. BDC will now seek further actions with a view to prosecution if appropriate
 - Mobile Library Service: the budget for this service is proposed to be cut by up to 50%. A public consultation is currently underway seeking user/resident comments. To be posted on the HPC FaceBook page
 - Path at side of Playing Fields: some branches on the trees on the playing field are overhanging the path causing some obstruction. BDC clear leaves in the Autumn but HPC need to consider some tree work before the Winter
 - Doggy Bin on Mill Lane: request this bin be emptied, on the junction of Juniper Way and Mill Road
 - Food Caddy's: will be introduced by BDC from October for all households
 - Western Link Road: a fourth consultation, together with public meetings, will commence in August for the next phase of the NDR

4. **Planning Committee:**

No planning applications received for consideration

5. **Apologies**

Were received from A McClure and L Starling

6. **Declarations of Interest**

Members of the Village Hall Mngt Committee for payments from the Parish Council to the Committee for upkeep/maintenance

7. **Minutes of the Meeting held on 4th July**

Neighbourhood Plan (NP): grants are available if a consultant is required to advise on the review of the NP.

The Minutes were confirmed as a true record of the meeting, with the above amendment, and approved unanimously.

8. **Village Hall Management Committee**

Blocked drains: the damage has now been repaired and is covered by VHMC insurance.

Playing Field: due to the on-going dry weather there is no grass visible; agreed to review again in the Autumn to consider if any repairs are required.

Fire Doors: these have been ordered with a lead-in time of several weeks.

9. **BAP update and Highways issues**

Transport Policy: a submission to the Prince Michael International Road Safety to be made which will likely add weight to any future grant funding applications. The next stage includes design including long-term requirements including safety, cycle lanes and public transport

Royal Haskoning (RH) attended the first meeting with Highways which was disappointing in that Highways continued to reiterate what plans they have for the area but seemed unwilling to work collaboratively with RH and/or HPC.

Neighbourhood Plan (NP): the Transport Policy to be incorporated into the refreshed NP which it is hoped would ensure developers must take this into account when planning and submitting development applications.

Planning: Open Space provision and S106: following HPC comments sent to BDC regarding Open Space provision on new developments, the Planning Dept have proposed a meeting with HPC to discuss/agree the process for agreeing provision and S106 payments prior to granting approving for developments. AM and KJ to arrange the meeting with BDC and inform other Councillors who may wish to also attend.

10. **Finance: accounts for payment**

SSE Electricity	Streetlighting (DD)	£155.69
Mower Signs	Signs for Allotments (S106)	£35.76
Felthorpe Lawnmower Services	Equipment for allotments (S106)	£39.11
Anglia Trade Doors	Fire Doors for Village Hall (CIL)	£5,189.50
Parochial Church Council	Churchyard maintenance	£1,500
Parish Councillor	Expenses	£14.39
Outpost		£141.32
	TOTAL	£7,079.87

The above accounts were unanimously agreed for payment.

The notes of the Finance meeting held on 13th July and comments confirmed.

The Finance Officer has tendered her resignation; October will be her last meeting. Thanks were extended for all the work undertaken with regard to implementing the new Finance package and maintenance of all records.

- a. **Defect list of lighting columns:** check first if these repairs are covered by the insurance policy, consider at September meeting
- b. **3 Grit Bins for Becksid and Coltsfoot:** CIL funds can be used for this purchase, agreed £462.51 net. All in agreement.
- c. **Allotments: (£106 funds)**
 - i) Princess Diana Plantation: the trees in this area are in a poor condition. Two quotes have been received and agreed to accept £900 plus VAT.
 - ii) Shed on Corner Lane: 8 x 10 and to be used for storage of garden equipment. Three quotes have been received and agreed to accept quote from Williams of Hevingham, £1,487, supply & fit
 - iii) Church Field: the large plot, No. 3, is very overgrown and requires urgent strimming. The other allotment holders at Church Field have offered to maintain the plot once this work is carried out. Agreed to accept quote from Ashford of £810 plus VAT. Also, to strim Plot No. 5, £300 plus VAT. All in agreement
 - iv) Church Field, Plot No. 4: to be FOC to the allotment holder who carries out much of the additional maintenance on these allotments

11. **Clerk and Councillor Reports**

Airport Consultative Committee (ACC): KC attended this meeting and the main highlights are as follows:

- Airport is currently at half the capacity pre-pandemic
- Estimate it will take a further two years to reach 2019 capacity
- They are a range of job vacancies; all staff are employed direct, with no agency staff used
- Due to the conflict in Ukraine several holiday routes have been diverted away from this zone
- The airport closes at 11.30pm but holiday companies can apply for one-off or temporary later arrival and departure times. If this were to become permanent the impact on residents of Horsford could be significant with planes arriving and departing throughout the night

12. **Questions from the Public**

Grit Bins: on-going supplies of sand will be required for the Bins; supplier to be identified

Trees felled on Coltsfoot: an individual has felled some trees and not removed the waste causing an obstruction in the Beck. To be placed on September agenda

13. **Dates of Future Meetings: to be held in the Village Hall Committee Room unless otherwise stated, commencing at 7.15pm**

Monday 5th September

Monday 3rd October

Monday 7th November

The meeting ended at 8.30 pm