

**Minutes of the Meeting of Horsford Parish Council
held on Monday 7th October 2024 at 7pm at Horsford Village Hall**

Attendance: Cllr Clarke, Cllr Johnson, Cllr Keeler (Chair), Cllr Stallard-Mulford, Cllr Thorpe, Cllr Lisa Starling (District Councillor), Cllr Tony Adams (County Councillor), Sarah Vergette (Clerk) and five members of the public.

Cllr Keeler took the chair for this meeting.

The Parish Council is deeply saddened at the passing of Andrew McClure. Cllr Keeler stated that this is the first Parish Council meeting since Andrew passed away so suddenly on 16 September.

Andrew joined the Parish Council in July 2022. He was a quiet man who didn't speak until he had something to say and then he often said something that was both thought provoking and valuable.

Andrew was also a member of the Business Action Plan Group who are working on the Neighbourhood Plan Refresh project. He was particularly interested in the history and legacy of Horsford as well as policy writing and he was a willing hand when anything outside of that needed to be done.

Andrew was a valued member of the Parish Council and will be so missed by us all. Our hearts go out to his family and friends who must be devastated at their loss. We certainly are.

1. **Apologies for absence.** Cllr Brown, Cllr Makinson.
2. **Declaration of Interests:** Members of VHMC declared an interest in village hall matters.
3. **To approve as accurate minutes of the previous meeting.** The minutes of the previous meeting, having been circulated were **approved**.
4. **Public participation session**
 - a. Public. A member of public attended the meeting to discuss matters relating to an allotment plot. This will be discussed at item 9.
County Councillor. Cllr Adams stated that Magnolia Close had suffered consistent flooding, he is in communication with the Highway Engineer and a drainage scheme will be put forward. There had been complaints regarding parking in Thistledown, Cllr Adams, Cllr Lisa Starling and the Highway Engineer will look into this. The cameras for the bus gate in Butterfly Mill have been ordered.
 - b. District Councillors. Cllr Starling has reported the banging drain outside the dentist. Cllr Nich Starling is looking into the 3G situation and an unlive in house has been reported.
 - c. PC Matt Hill attended the meeting, a report had also been submitted and was noted. Traffic and parking had been monitored in Mill Lane as there had been complaints from residents. PC Hill asked if the Parish Council would consider requesting double yellow lines – this was agreed. There had been engagement with the schools, walking to school is being encouraged. There had been antisocial behaviour around the playground and Baby Bean. PCs Hill and Hales intend to attend the youth groups.
5. **Village Hall Committee**
 - 5.1 Cllr Keeler reported that there had been no further antisocial behaviour. The VH Secretary and booking secretary had given three months' notice. Advertisements for a replacement have been put up.

6. Highways

- 6.1 To discuss Parish Partnership bid. Cllr Makinson will be meeting with the Highway Engineer to see if Holt Road could be a candidate for Parish Partnership. It was also agreed that the clerk should ask the engineer if yellow lines in Mill Lane would be considered under the scheme.
- 6.2 To discuss problems with City Fibre. The clerk had contacted other parishes to ask if they would be prepared to issue a joint statement, none were interested. It was agreed to ask Jerome Mayhew MP to help with this on behalf of the Parish Council.
- 6.3 To discuss consultation letter regarding a Traffic Regulation Order for 20mph limits on Church View, Steeve Read Way, Terry Brooks Close and Swallows Close. This would be supported.
- 6.4 A quote had been received for 400/500 daffodil bulbs for the roundabout in the sum of £395. This was agreed. Plants were also suggested, the clerk will ask for the cost.

7. BAP.

- 7.1 A report had been circulated and was noted.

8. Finance

8.1 To approve payments:

A Makinson – Zoom	£15.59
Village Hall	£72.00
HMRC	£491.63
S Vergette	£1657.90
Norfolk ALC – training	£84.00
Baby Bean	£500.00
TT Jones	£112.63
TT Jones	£54.00
Kingfisher Direct – Litter bin	£224.99
Flowers	£56.20
J Stringer	£113.65
HM Land Registry	£830
Nisbets	£160.76
SSE	£393.26
SSE	£203.58
SSE	£73.61

Agreed.

- 8.2 To agree bank reconciliation. Agreed.
- 8.3 To note receipt of the second part of the Precept.
- 8.4 The grass cutting contract for All Saints Church will be discussed at the forthcoming finance meeting.

9. Allotments

- 9.1 To discuss allotment rents. It was agreed to keep the rents the same as last year; £25 for half an allotment and £50 for a full allotments. The invoices will be sent out.
- 9.2 A Constitution had been circulated for consideration, agree.
- 9.3 It was agreed that minutes or notes from meeting of the allotment working group would be published on the website, only plot numbers would be used for identification purposes. Regular inspections are carried out. There are currently vacancies but there is also a waiting list. If there are issues with the upkeep of any of

the plots the tenant will be notified in writing with a deadline for rectification of the issue.

10. Planning

- 10.1 Planning application 2024/2091 Change of use 105 Holt Road. There are no material changes.
- 10.2 Planning Application 2021/2306 Amended application for Firbank, Green Lane. No comment.

11. Clerk and Councillors reports

- 11.1 The clerk’s reported that she had dealt with overgrown hedges, verges and queries throughout the month in a timely manner.
- 11.2 Cllr Clarke had been in touch with Norfolk County Council regarding the Barrows, they need to know who owns them before any money can be spent. It is believed the Barrows are on Forestry Commission land. Cllr Clarke intends to visit Gressenhall to look at the Ancient Monument Schedule.
Cllr Johnson asked the clerk to copy councillors in on any important correspondence.

12. Correspondence

- 12.1 The Remembrance Day service will be held at 10.50am at the church. A wreath will be ordered.

13. Date of the next meeting. Monday 4th November at 7pm. Items for the agenda should be sent to the clerk by Monday 28th October.

There being no further business the meeting closed at 7.55pm.

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Chair

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Date