

# HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: April 3<sup>rd</sup>. 2018

Present: Brian Blythe (Chairman) Chris Brown Virginia Sokalsky  
Alan Wright Mark Smith Melanie Smith  
Neil Medler Joanne Keeler Kathryn Clarke  
Adrian Scott Gary Branch

Apologies: Malcolm Makins

- a) **Police Report** The police website indicated that 16 crimes had been recorded during the month of February.
- b) **County & District Council Reports** Cllr. Adams had spoken during the Parish Meeting about the changes to the roundabout layout which had reverted to the earlier “offset” design which had already received planning approval.
- c) **Planning** No objections were raised to plans for a potato packing plant at Glebe Farm and to garden buildings at 1 Sparrowhall Cotages.
- d) **Allotments** Nothing further to report. Plots are available at Church Field and all are let at Corner Lane.
- e) **Full Council**
  1. **Apologies** were noted as above
  2. **Declarations of Interest** were recorded from Chris Brown and Joanne Keeler as HVHMC members and from Joanne Keeler as Broadland DC member.
  3. **Minutes** of the March meeting were confirmed and signed.
  4. **Reports** The Clerk reported that there had been no response to the advert for a handyman and so far he had not been successful in finding a contractor to pressure wash the bus shelters.
  5. **Grit Bins** The Clerk was authorised to purchase a grit bin to be installed on the Crown Hill development at a cost of £148.
  6. **Lighting on the new DW Homes development** Members approved the design of footway lighting being put forward for the estate roads. The main through road would be the responsibility of Norfolk County Council.
  7. **Mill Lane Junction** A resident had complained about the lack of verge on the north side which necessitated crossing at the mouth of the junction. This would be referred to NCC for a safety audit.
  8. **Action Plan working group** The group had received useful advice from a Broadland DC officer on how to use future CIL revenues. A number of projects were under consideration and a proposal to purchase “high-viz” jackets for school children who walked to school would be placed on the agenda for the May meeting. The communications sub-group had prepared an article for the Horsford News giving the background of some of the councillors.
  9. **DW Homes development** Broadland planning would be asked why neighbours had not been alerted to the change in roundabout layout. Concern was expressed at site huts and vehicles being located in the Forestry Commission car park. Brian Blythe as secretary of the Fuel Allotment charity which leases the land to the Forestry Commission would check with them to see if permission had been given. Councillors were mindful of the concerns expressed by parishioners at the Parish Meeting on the start of works in Green Lane and the clerk was asked to write to the planning authority to get a list of the conditions and relevant timetable and an assurance that this would be strictly monitored. He would also

ask for assurances on the safety audit which had been done on the roundabout design. The Clerk was also asked to write to DW Homes and ask for them to meet with councillors to listen to concerns and define the timetable.

**10. Correspondence** None

**11. Accounts passed for payment**

SSE	Footway Lighting elec. (inc.VAT)	436.66
HVHMC	Tree surgery & Grounds Maint.	£2046.00
HVHMC	Room Hire	£93.00
P.Mitchell	Re-glaze and install footpath notice	£115.00
B.Blythe	Chairman's Allowance	£75.00
J.Graves	Salary + Exp. (inc.PAYE)	£2463.18

**12. Clerk's and Councillors' Reports** Concern was expressed at flytipping on Haveringland Road and heavy car parking in Mill Lane during youth football matches. The Clerk would write to the school to see if there could be any change in car parking policy.

**13. Questions from the public** Residents again expressed their concerns at the change in roundabout layout and the safety of the "offset" design.