

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: February 4th.2019

Present:	Chris Brown (Vice Chairman)	Virginia Sokalsky	
	Alan Wright	Mark Smith	Neil Medler
	Joanne Keeler	Kathryn Clarke	Adrian Scott
	Gary Branch		
Apologies:	Brian Blythe	Melanie Smith	Malcolm Makins

Members of the public voiced their concerns at trench re-instatement following cable laying and the need for a longer pavement on the north side of Flagcutters Way adjacent to the forest car park. The Chair of the Pre-School spoke of their project for an out door area at the rear of the village hall and a request for parish Council grant funding. She was asked to submit plans and finance details so that it could be placed on the agenda of the March meeting.

- a) **Police Report** The website indicated 20 recorded incidents in December
- b) **County Council Report** Cllr.Adams said he had passed on various highway concerns to the appropriate departments at County Hall. He was asked to obtain the results of the numerous traffic surveys conducted after the completion of the NDR. He was also asked to establish when increased safety measures would be installed at the Green Lane roundabout. A question was also asked about the Cromer Road slip road from the NDR which had been coned earlier in the week during a period of low temperature and whether this was an admission that the steep drop on the southern verge posed a serious accident risk as had been stated by all the local parish councils. Cllr.Adams stated that he would have a £6,000 fund at his disposal in 2019/20 for highway projects in Horsford.
- c) **District Council Report** None
- d) **Planning** No objections were raised to timber garages at Barns 2 and 4 at Poplars Farm, a barn to the rear of Sedum Lodge and extensions at 18 Lilac Close. No objection was raised to the sub-division of 136 Holt Road to form two dwellings but concern was raised that no additional on site parking would be created. The lead councillor for planning in February would be Malcolm Makins
- e) **Allotments** nothing to report
- f) **Full Council**
 1. **Apologies** were recorded as above
 2. **Declarations of Interest** were recorded from Chris Brown and Joanne Keeler as HVHMC members and from Joanne Keeler as Broadland DC member.
 3. **Minutes** of the January meeting were confirmed and signed.
 4. **Reports** None
 5. **Action Plan Working Group** Adrian Scott presented a paper to the Council outlining a proposal aimed at setting up a Youth Engagement Project similar to that running in Sprowston. The first phase would be to seek a professional youth worker to act as a consultant and assist in forming the draft plan. This was likely to take at least six months at an estimated cost of £1,138. The Council agreed in principle to the setting up of a YEP and to fund the initial phase to produce a draft action plan.

6. **Norwich Fringe Project** Councillors had received a report on the state of the four public pits and recommendations for their maintenance. It was decided that as this was a specialist service from the Fringe Project who had advised the Council and carried out work in these areas over the past 20 years that Financial Regulations could be set aside in this instance and their quotation for approx. £3,500 (depending on timing and various options) should be accepted.
7. **Community Assets** The Clerk confirmed that he had completed the documentation for the Primary School (Holt Road site) and was awaiting a reply from Broadland DC. He had spoken to the owner of Church Field who confirmed that it would not be sold and that it was bequeathed to a grandchild. Members were asked to consider other sites for potential registration which would be an agenda item for March.
8. **Correspondence** The formal request for grant aid from Pre-School had been received and would be considered in March when further information became available. A request for a donation from Broadland Tree Warden Network was left on file.
9. **Accounts passed for payment**
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| Sparkle Windows | Clean Shelters | £80.00 |
| HVHMC | Litter Clearance (4 th .qtr.) | £1,040.00 |
10. **Clerk's and Councillors' Reports** Chris Brown urged members to show restraint when using social media and to ensure any views expressed were clearly stated as personal and that at no time should they bring discredit on the Council. A large hole had opened up in Green Lane near the watering pit and a lorry which had been directed down there by Sat-Nav had been towed out. Further fly tipping in Mill Lane was reported. Katherine Clarke gave a report from the Airport Committee on various improvements at the terminal, engine testing to resume in April following repairs at the test facility and the drone exclusion zone to increase to 5km by the end of 2019. The Highway engineer would be invited to do a "walk through" along Holt Road to examine a number of problems. Drainage of the Beck was causing concern and the Clerk would inspect and contact Bloor Homes concerning their stretch along Horsbeck Way. The Clerk said he would write to both Fuel Allotment Charities to ask that the Parish Council be considered if any land became available to lease in the future.
11. **Questions from the public** The Clerk was asked to chase Highways Dept. on the re-instatement of "no through road" sign in Green Lane.