



**To: Members of Horsford Parish Council**

You are duly summoned to attend the Annual Meeting of Horsford Parish Council to be held on **Monday 2<sup>nd</sup> December** 2024 at 7pm in the Conference Room, Horsford Village Hall.

*Sarah Vergette*

Clerk, Horsford Parish Council

[horsfordpc@gmail.com](mailto:horsfordpc@gmail.com)

01603 714172

Date 27<sup>th</sup> November 2024

**Public Attendance**

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' reports.

**Members of the public are politely asked not to hold conversations amongst themselves during the Parish Council meeting.**

**AGENDA**

- 1. Apologies for absence**
- 2. Declarations of interests**
- 3. Co-option of councillor**
- 4. To agree as accurate the minutes of the previous meeting**
- 5. Public participation session (15 minutes)**
  - 5.1 Public
  - 5.2 County Councillor report
  - 5.3 District Councillor report
  - 5.4 Police report
- 6. Village Hall Committee**
  - 6.1 To receive a report from the Village Hall Management Committee
  - 6.2 To discuss any other matter relating to the Village Hall
- 7. Highways**
  - 7.1 Updates on the posts in Mill Lane
  - 7.2 To note completion of the Puffin Crossing
  - 7.3 To discuss the Pedalway scheme
  - 7.4 To discuss urban grass cutting
- 8. BAP**
  - 8.1 To receive and note a report from BAP

## **9. Finance**

- 9.1 To approve payments - attached
- 9.2 To approve bank reconciliation
- 9.3 To agree the budget
- 9.4 To discuss a memorial bench

## **10. Allotments**

- 10.1 To discuss Church Field allotment trees

## **11. Planning**

- 11.1 To discuss planning application 2024/32069 single-storey side and rear extensions at 5 Barret Lennard Road
- 11.2 To discuss any other planning applications received.

## **12. Clerk's and Councillors' Reports**

- 12.1 To receive the Clerk's report
- 12.2 To receive reports from councillors

## **13. Horsford News**

To discuss the future of Horsford News

## **14. Correspondence**

- 14.1 To discuss support for Norfolk ALC and AGM
- 14.2 To note the Armed Forces Covenant 2025 Commemoration Fund

## **15. Dates of future meetings: to commence at 7.00pm in the Conference Room, Village Hall**

- Monday 6<sup>th</sup> January
- Monday 3<sup>rd</sup> February
- Monday 3<sup>rd</sup> March
- Monday 7<sup>th</sup> April
- Tuesday 6<sup>th</sup> May
- Monday 2<sup>nd</sup> June
- Monday 7<sup>th</sup> July
- Monday 4<sup>th</sup> August
- Monday 1<sup>st</sup> September
- Monday 6<sup>th</sup> October
- Monday 3<sup>rd</sup> November
- Monday 1<sup>st</sup> December

Items for the next agenda should be sent to the clerk by Monday 30<sup>th</sup> December 2024.