

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: October 1st. 2018

Present: Chris Brown (Vice-Chairman) Virginia Sokalsky
Alan Wright Mark Smith Neil Medler
Joanne Keeler Kathryn Clarke
Malcolm Makins Adrian Scott Gary Branch
Apologies: Brian Blythe Melanie Smith

- a) **Police Report** The website indicated 14 recorded crimes in July
- b) **County Council Report** None
- c) **District Council Report** None
- d) **Planning Committee** No objection was raised to an extension at 12 Columbine Road. It was resolved that lead councillors for planning would be taken in alphabetical rotation beginning with Brian Blythe. Wellington Homes had written to state that they agreed with the Parish Council that access to their proposed development should be from Holt Road and not from the new roundabout.
- e) **Allotments** One had just been let and rent invoices were being prepared.
- f) **Full Council**
 1. **Apologies** were noted as above
 2. **Declarations of Interest** were recorded from Chris Brown and Joanne Keeler as HVHMC members and from Joanne Keeler as Broadland DC member.
 3. **Minutes** of the previous meeting and the planning meeting were confirmed and signed.
 4. **Community Resilience** The Council was given a short presentation by Simon Faraday-Drake from Broadland DC and it was agreed to make this an agenda item for November for further consideration.
 5. **Reports** The new LED lighting in Mill Lane had been installed and the Clerk was asked to enquire whether there was any possibility of Street Lighting on Holt Road by NCC. He would also prepare tender documents for the conversion of all remaining footway lighting to LED with light reduction from midnight to 5.00 a.m. as installed in Mill Lane. The Clerk was still awaiting a decision from NCC on the location of new bins on Dog Lane and Holt Road.
 6. **Action Plan Working Group** The high-viz jackets for schoolchildren would be available on October 3rd. Feasibility studies including public toilets were ongoing. CCTV had been installed on the recreation ground but the main camera would need a separate electricity supply and pole. The Council agreed to the additional cost of approx. £450.00. It was agreed that an article prepared by the communications group should be published in Horsford News and that any future articles should be seen by the Clerk to check for any factual inaccuracies before publication.
 7. **Play Area Surface Repair** Two alternatives were considered and it was agreed that the HVHMC should proceed with patching rather than total replacement to enable the long term viability of some of the play equipment on the original area to be re-assessed in the medium term.
 8. **Parish Council Website** Virginia Sokalsky gave a report on this subject and it was agreed that the communications group should review the site and liaise with Clerk on any suggested amendments. It was agreed that the site should be

confined to Parish Council business although links could be provided to other organisations.

9. **Correspondence** Rev.McPhee had written on behalf of the PCC regarding the churchyard footpath lighting project for which grant aid was being sought. The Council were sympathetic to this suggestion and it was agreed that as a substantial sum was likely to be involved it should be placed on the agenda for November. Broadland DC had closed it's tree warden scheme and an independent network was being proposed. It was agreed that the Council would support this idea.

10. **Accounts passed for payment**

paid between meetings		
SSE	Footway lighting (inc.VAT)	£344.19
NTP	High Viz vests	£1,080.00
passed for payment		
TT Jones	LED lighting in Mill Lane (inc.VAT)	£1,563.84
T.T.Jones	Quarterly lighting maintenance (inc.VAT)	£844.76
J.Graves	Salary & Expenses (2 nd .qtr. inc.PAYE)	£2,507.90
B.Blythe	Chairman's allowance (2 nd .qtr.)	£75.00
HVHMC	Tree surgery	£350.00
HVHMC	CCTV	£8103.60
HVHMC	New goalpost	£339.27
HVHMC	Room hire and MUGA lighting	£109.50
HVHMC	Annual Grant (2 nd .instalment)	£3,494.00
HVHMC	Litter Clearance (3 rd .qtr.)	£1,040.00

11. **Clerk's and Councillors' Reports**

Following the recent Horsford Tidy Day, concern was raised at the amount of litter found on the recreation ground and this would be discussed by HVHMC. They would also be bringing forward proposals for a monthly expenditure on small scale maintenance. Parking adjacent to the crossing in Mill Lane at peak school times was a safety issue and the Clerk would write to the school. Parking was also an issue at the Church Room particularly on a Tuesday evening. Graffiti was reported on trees at the end of Pyehurn Lane and the Clerk would investigate. The lack of opportunities for young people in the evenings was causing concern and this would be an agenda item for November. The MUGA lights would be left on nightly until 9.00 p.m. The Clerk would see if any roads safety advice could be offered to the schools by NCC particularly following the introduction of high-viz vests. Hedge problems were reported in Brooks Road and on the western estate path and rubbish and broken signs on the NDR roundabouts needed to be dealt with.

12. **Questions from the public** A group of teenagers was invited to come in from outside and give the Council ideas on what they felt was needed in the evenings.

13. **Date of next meeting** Nov.5th. 7.15 p.m.