

# HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: November 4<sup>th</sup>.2019

Present:	Chris Brown (Chairman)	Adrian Scott	Joanne Keeler
	Kathryn Clarke	Gary Branch	
	Katrina Johnson	Sandra Lumbard	Deborah Scott
	Virginia Sokalsky	Angela Makinson	
Apologies:	Derek Jacks	Lisa Starling (BDC)	

Members of the public expressed concern that the post box in Barrett Lennard Road had still not been replaced and that improvements in evening and week end bus services should be pursued.

- a) **Police Report** The website indicated that five incidents had been reported in September.
- b) **County Council Report** Cllr.Adams said that a scheme to restrict off road parking near the church had yet to be produced. He would chase Highways again regarding the painting of zebra crossing posts and railings. The modifications to the Green Lane roundabout were still being negotiated between NCC and DW Homes.
- c) **Broadland DC Report** Cllr.Thomas said that the rat issue had been satisfactorily resolved, street light details for the Cripps development had been passed to the Clerk and he was also pressing them for details of the crossing arrangements on Holt Road.
- d) **Planning** Oakhaven, Dog Lane No objection was raised to the change of use from a certified caravan site to the siting of touring caravans for holiday lets. The application had been compared to the Neighbourhood Plan and it was felt that any noise and/or traffic impact would be minimal. Joanne Keeler would be the lead councillor for planning in November.
- e) **Allotments** The Clerk reported that all invoices had been issued and only five remained unpaid at that point.
- f) **Full Council**
  1. **Apologies** were recorded as above
  2. **Declarations of Interest** were recorded from Chris Brown, Joanne Keeler and Angela Makinson as HVHMC members.
  3. **Minutes** of the October meeting were confirmed and signed.
  4. **Reports** The Clerk reported that the future adoption of the Bloor land strip adjacent to the beck was still under consideration by Broadland DC but it could be a lengthy process. This would be referred to the Action Plan Group for consideration. The planning application for the toilet block was nearing completion. Highways dept. had confirmed that Church Street was on their winter gritting route.
  5. **Gateway Signs** It was agreed that this scheme should progress with funding from Cllr.Adams members budget. The signs would be located on Holt Road north of the Brewery Lane roundabout and on Holt Road north of the Green Lane roundabout. Suitable wording to encourage responsible driving would be incorporated into the sign. The Clerk would enquire about the additional cost of a coloured strip on the tarmac and a painted speed sign on the road surface.
  6. **Allotment Hedge** The Clerk had approached three companies and after consideration of the quotes the order was placed with Zak Branch Ltd. in the sum of £2,200+VAT
  7. **Allotment Skip** after some discussion it was agreed to trial a visit by a grab lorry in late October 2020

8. **S106 Agreement – Kingfisher Meadow** The Clerk confirmed that Broadland were in receipt of £247,792.81 as the first stage payment and this was available for call off by the Parish Council for sports provision projects.
9. **Assets of Community Value** As the listing of the Dog PH had only one year left, the Clerk was asked to write to the owners to get an indication of their long term strategy. The listing of Bramley Lakes would not be pursued.
10. **Yellow Lines** A request from a resident for yellow lines opposite the newsagents to be considered did not find support.
11. **Village Hall** Members discussed a “fall back” strategy in the event of insufficient management trustees. It was agreed that the first step would be for the VHMC to write to the charity commissioners to clarify what the procedure would be if this ever came about.
12. **Code of Conduct for Developers** It was agreed that the first draft needed minor adjustments and this would be brought back to the December meeting.
13. **Community Infrastructure Levy** The Clerk confirmed the receipt of £42,346.08
14. **Crossing Point on Holt Road** Members were concerned that details of a central refuge to serve the new Cripps development had yet to be finalised. The Clerk would chase.
15. **Action Plan Working Group** Katrina Johnson gave a report on their most recent meeting. The planting of the Brewery Lane roundabout would be carried out shortly and the WI had planted bulbs around the milestone. It was hoped to start the initial OUTPOST evenings for young people in the V.Hall committee room in the New Year. The removal of portakabins from the rec. if the toilet project proceeded would possibly require up to £500 from Council funds. Broadland DC had confirmed that they were getting quotes for new play equipment for Park View amenity area. The potential for a circular walk involving a footpath on the A140 between Green Lane and the entrance to Park Farm was still under discussion. The welcome pack was still being developed and a the latest version would be in the Horsford News.
16. **Correspondence** Katrina Johnson would represent the Council by reading a lesson at the Carol Service at the Parish Church on December 15<sup>th</sup>. A letter had been received from a Holt Road resident concerned about fly tipping on the “buffer zone” between the rear of his property and the Kingfisher Meadow development. The Clerk would write to DW Homes.
17. **Accounts passed for payment**

SSE	Footway lighting (inc.VAT)	£309.88
Horsford Fuel Allot.	Annual Rent	£10.00
Horsford Public Pits	Annual Rent	£130.27
HVHMC	Ground Maintenance & Room Hire	£2,211.80
18. **Clerk’s and Councillors’ Reports** The Clerk asked for a date for the Finance Advisory Group to meet and assess the precept requirement for 2020/21 This was agreed for Thursday Nov.14<sup>th</sup> at 7.00 p.m. Angela Makinson reported on “wellbeing” seminars that she had attended which had been organised by the Norfolk ALC. The VHMC would be commissioning an independent report on the state of trees around the recreation ground. Chris Brown reported on the recent SNAP meeting and also a meeting with the Frettenham speed watch co-ordinator.