

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: September 2nd.2019

Present: Chris Brown (Chairman) Adrian Scott Joanne Keeler
Kathryn Clarke Gary Branch Derek Jacks
Katrina Johnson Sandra Lumbard Deborah Scott
Virginia Sokalsky Angela Makinson

Apologies: None

A member of the public reported a damaged litter bin mounting on Holt Road.

- a) **Police Report** The website indicated that 9 crimes had been recorded in July.
- b) **County Council Report** Cllr.Adams reported that the zebra crossings had been re-painted and that the Highways dept. were looking to re-paint the beacon poles and railings. He was asked to chase the highway engineer for the cost of proposed “Gateway” signs for which they had indicated they would bear the costs of the “Horsford” part of the sign. He would be having a meeting with the highway engineer at the Green Lane roundabout to look at signage and visibility issues.
- c) **Broadland DC Report** Cllr.Starling said that she would be seeking to discuss with First Bus the evening and Sunday timetables which many residents felt were inadequate. Fly-tipping was continuing to be a problem. A uniform bank scheme introduced prior to the new school term had been successful.
- d) **Park View Amenity Area** Mr.Henry of Broadland DC briefed members on the current state of this area which had been adopted by Broadland DC. Various safety issues had been raised and had been addressed. A ROSPA inspection had taken place and they would take action on any issues raised. They were looking at the possibility of additional play equipment and other improvements and would like to explore a joint approach with the Parish Council to include other amenity areas in the village. He would be invited to discuss these matters with the Action Plan group.
- e) **Planning** No objections were raised to a revised design for facilities and car parking at The Nest but members felt that it was essential that the exit should be “No right turn” and traffic should use the A140 roundabout to increase safety. No objection was raised to a revised design and layout at Aerographics, Dog Lane. Gary Branch had declared an interest and left the meeting whilst this was discussed. Derek Jacks would be the lead councillor on planning for September.
- f) **Allotments** The Clerk reported that he had let three plots at Corner Lane but there was still one vacant and also three at Church Field.
- g) **Full Council Meeting**
 - 1. **Apologies** None
 - 2. **Declarations of Interest** Noted from Chris Brown, Joanne Keeler and Angela Makinson as HVHMC members.
 - 3. **Minutes** of the August meeting were confirmed and signed.
 - 4. **Reports** The Clerk confirmed that the revised bank mandate had been accepted by Barclays. The new dog bin in Drayton Lane had been installed and added to the BDC contract. A site meeting had been held in Church Street with the rector, highway engineer, county and district councillors and a plan would be devised to

install bollards between the pavement and church wall to prevent inconsiderate parking.

5. **Planning Application Procedures** The draft plan submitted to members in July for consideration was adopted to ensure that all applications were considered in conjunction with the neighbourhood plan. Members would be copied in to the formal replies to the Planning officer. Members admitted that they had not noticed a recent application fell outside the current Local Development Plan area and felt that the new procedures would help to ensure this was not missed in future. The resident concerned would receive an apology.
6. **Toilet Project** Detailed drawings had been prepared and now a project cost was to be established before a decision would be taken whether or not to proceed. Gary Branch was liaising with a company to provide material costs as a first stage.
7. **SAM2 Speed sign** After some discussion it was decided not to pursue this further.
8. **Speedwatch** An offer from the Frettenham group to do some occasional monitoring in Horsford was accepted.
9. **Action Plan Working Group** A welcome pack to be published in Horsford News was being worked on with the first phase being an update of useful contacts and telephone numbers. The group were considering ideas for better gardens and floral decorations in the village. They were in consultation with the school in Mill Lane as a possible venue for the youth group and a management team was being put together. Possible light controlled crossings were still being investigated and a possible future project was to look at facilities for elderly or lonely residents. The group asked that the Council's response to the application for additional houses at Kingfisher Meadow should be sent to all members of the planning committee at Broadland DC.
10. **Correspondence** Broadland DC had confirmed that the Church Room was now listed as an Asset of Community Value. HVHMC has advised that new topsoil and seeding was required on areas in the playground. The likely costs would be c.£2,000. Members confirmed that the policy of funding repairs to the play area and recreation ground would continue. A Norwich resident had complained that there was no bus stop to serve the Nest and Manor Park and the Clerk was asked to write to Norfolk County Council.
11. **Accounts passed for payment**

Sprowston YEP	Consultancy (2 months)	£225.00
PKF Littlejohn	Audit Fee (inc.VAT)	£480.00
Wave	Crown Hill water	£53.13
Wave	Corner Lane water	£80.03
O.Needham	Bin Installation	£34.00
Broadland DC	Bin emptying	£227.26
Colliers	Church Field Lease	£1,200.00
12. **Clerk's and Councillors' Reports** Members volunteered to trim and plant bulbs around the milestone next to the Brewery Lane/Holt Road roundabout. The Clerk was asked to check that the Barratt-Lennard Road postbox would be returned after repair. The next SNAP meeting would be in Horsford on October 16th. Chris Brown said that he would be standing down from the HVHMC in 2020. The Clerk would provide a financial update for all members.
13. **Questions from the public** None
14. **Next Meeting** Monday October 7th. 7.15 p.m.