

# HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: August 6<sup>th</sup>. 2018

Present: Brian Blythe (Chairman) Chris Brown Virginia Sokalsky  
Mark Smith Neil Medler Joanne Keeler  
Kathryn Clarke Malcolm Makins Adrian Scott  
Gary Branch  
Apologies: Alan Wright

Members of the public present expressed concerns at the increased volume and speed of traffic through the village and in particular HGV's. Members were urged to ensure that the Neighbourhood Plan was fully used when considering planning applications. A faulty speed sign on Holt Road was reported.

- a) **Police Report** The website indicated 15 crimes recorded in June.
- b) **County Council Report** Cllr.Adams confirmed that a major traffic survey would be conducted in the autumn on all roads in the vicinity of the NDR. He also mentioned the introduction of the National Planning Policy Framework.
- c) **District Council Report** Cllr.Keeler had received an e-mail from BDC planning department outlining how they would be using the Horsford Neighbourhood Plan in determining future planning applications. This would be circulated to all members.
- d) **Planning** With the growth of the village and more business to be transacted it was agreed to revert to twelve meetings a year. After a lengthy discussion on protocol to be adopted now that the Neighbourhood Plan was in force. The following procedure would be trialled. One councillor each month would be nominated to look at any incoming planning applications and to highlight any aspect which conflicted with or followed any of the policies contained in the neighbourhood plan. This would be drawn to the attention of all councillors before the meeting at which it would be discussed. Larger developments would be likely to require a special meeting of the planning committee to allow sufficient time for examination and discussion. Gary Branch would be the nominated councillor for applications received before the September meeting.

No objection was raised to an extension at 6 Meadow Way. No objection was raised to an indoor sports facility at The Nest which had previously received outline permission but concern was expressed at the new access on to A140 particularly when large numbers of cars were likely to exit at the same time after major tournaments. The planning authority would be recommended to insist on a "left turn only" at the exit which was conveniently near the A140 roundabout.

- e) **Allotments** The Clerk reported that there were five vacant plots at Church Field and two at Corner Lane. Two residents had expressed interest but had yet to make a decision.
- f) **Full Council**
  - 1. **Apologies** were recorded from Alan Wright
  - 2. **Declarations of Interest** were recorded from Chris Brown and Joanne Keeler as HVHMC members and from Joanne Keeler as Broadland DC member
  - 3. **Minutes** of the previous meeting were confirmed after one minor correction and signed.

4. **Reports** The Clerk reported that NCC would not increase the double yellow lines in Dog Lane, Broadland DC would not provide an additional dog bin in Dog Lane and the clerk was asked to look at the cost of the Parish Council providing one and the cost of having it emptied. The hedge adjacent to the Dog PH had been referred to NCC. The Clerk reported that motion sensor lighting did not comply with footway lighting regulations.
5. **Footway Lighting** The Clerk reported that the Parish Council had 123 columns of which nine had so far been converted to LED lanterns. The latest versions offered a 50% lighting reduction during the midnight to 5.00 a.m. period. It was agreed to convert the six lanterns in Mill Lane to this type as a trial before considering further conversions.
6. **Goal Post** A request from the VHMC for a grant of £350.00 for a new metal goal post on the recreation ground was approved.
7. **Re-imburement** A request for printer expenses associated with the neighbourhood plan and action plan from Virginia Sokalsky was approved.
8. **CCTV** The Action Plan Group had researched an upgrade for the CCTV system at the village hall and recreation ground which they had recommended to the HVHMC. This had been accepted and the Council agreed to grant aid the purchase in the sum of £8,931.60.
9. **Parish Partnership Scheme** No firm proposals were available at this stage but Chris Brown said the Action Plan Group were looking at the feasibility of improvements in the area of the Mill Lane / Holt Road junction. The Clerk was asked to ascertain whether any traffic calming measures such as the “pinch points” recently installed in Felthorpe would be allowed by NCC on Holt Road.
10. **Correspondence** Angela Makinson had prepared a press release on behalf of the Neighbourhood Plan steering group and the Council gave it’s approval. The Clerk had received copies of e-mails referring to traffic speed and quantity of HGV’s which he had passed to Cllr.Adams for reply as Highway matters are the responsibility of NCC. A planning condition breach referring to Saturday working hours off Green Lane had been passed to BDC and to DW Homes. The Emergency Planning Officer of BDC had offered to give advice on community resilience and he would be invited to a future meeting.
11. **Accounts passed for payment**

SSE	Footway lighting (inc.VAT)	£323.60
R.Leggett	N/Plan Final fee and expenses	£971.70
GJM	Replace 48 ft. of fence at Church Fd.	£450.00
Colliers	Church Field Rent	£1,200.00
V.Sokalsky	Printing expenses	£131.58
SSE	Footway lighting (inc.VAT)	£313.17
12. **Clerk’s and Councillors’ Reports** Hedging on the western estate perimeter path needed attention. The first “surgery” would be held on August 21<sup>st</sup>. with Adrian Scott and Chris Brown attending. DW Homes would be asked to install the same reduced power lighting in the new development as that referred to in agenda item 5.
13. **Questions from the public** A request for a litter bin at the bus stop opposite Pinelands would be considered at the same time as the additional bin for Dog Lane.
14. **Next Meeting** Monday September 3<sup>rd</sup>. 2018 7.15 p.m.