

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: April 1st. 2019

Present: Brian Blythe (Chairman) Chris Brown Virginia Sirkalsky
Joanne Keeler Kathryn Clarke Malcolm Makins
Adrian Scott Gary Branch Alan Wright
Apologies: Neil Medler

- a) **Police Report** 13 crimes were recorded in January (the latest figures available)
- b) **County Council Report** Cllr.Adams said that he was chasing the report from NCC on the surveys carried out post NDR and these should be available within the next two months. He confirmed that he had £6,000 at his disposal to commit to small highway projects in the village during 2019/20
- c) **District Council Report** n/a
- d) **Planning** No objections were raised to signage at Kingfisher Meadow, extended hours at the Co-op and a revised design at 270 Holt Road.
- e) **Allotments** one had recently been vacated at Corner Lane
- f) **Full Council**
 1. **Apologies** were noted as above
 2. **Declarations of Interest** were recorded from Chris Brown and Joanne Keeler as HVHMC members and Joanne Keeler as Broadland DC member. Gary Branch declared an interest in item 6 as a quotation had been submitted by a relative. .
 3. **Minutes** of the meeting on March 4th. were confirmed and signed.
 4. **Reports** None
 5. **Parish Council Website** The new website **horsfordpc.info** was operational although further content would be added and it was agreed that the old site operated via Norfolk ALC should be taken down.
 6. **Brewery Lane Roundabout** Four companies had been invited to tender for the landscaping and maintenance and three had submitted sealed bids. These were opened at the meeting and the Council agreed to award the contract to Ashfords Grounds Maintenance. The Clerk would now proceed with an application to NCC for a licence to plant.
 7. **Action Plan Working Group** The Public Toilet project had been approved by the Village Hall Committee and a quotation accepted. The project cost would be in the region of £44,000 with annual cleaning/maintenance around £6,000. This would be an agenda item for the May meeting of the Council. The group had been involved with the youth worker engaged as a consultant for the Youth Engagement project and initial meetings had been held. Other projects under consideration involved Green Infrastructure, Good Neighbourhood Schemes, and road crossing improvements.
 8. **Community Assets** The Clerk had been in discussion with Broadland DC about further sites and it was agreed that Church Field, the Church Room and Bramley Lakes should be put forward for consideration.
 9. **Green Lane** A suggestion that the two ends of Green Lane should be separately named had met with fierce opposition from residents and the Council agreed that this suggestion should not be considered further.
 10. **Church Room** A request for a grant toward the cost of a notice board did not find support.

11. Correspondence DW Homes had offered to have an informal meeting with members after they had cancelled the previous date at short notice. The Clerk would consult on suitable dates. A letter had been received from the school asking for financial support for an art project but as no figures had been quoted this would be deferred until the next meeting for further information to be obtained.

12. Accounts passed for payment

SSE	Footway Lighting (inc.VAT)	£292.58
Wix.com Ltd.	Website hosting (inc.VAT)	£86.40
Steve Jackman	Website training	£160.00
HVHMC	Room Hire, lights and maintenance	£553.50
B.L.Blythe	Chairman's allowance (4 th .qtr.)	£75.00
J.Graves	Salary & Exp. (4 th .qtr. inc. PAYE)	£2,504.97
Sprowston YEP	Consultancy Fees	£144.00

13. Clerk's and Councillors' Reports The Clerk agreed to seek advice on the responsibility for ditches throughout the western estates which were causing concern. A large area of woodland at the north west of the village was likely to come on the market and this would be placed on the agenda for May to see whether the Parish Council should have any input. The Clerk would make mention of funding sources in his next piece for the Horsford News as there had been some concern at the level of the Parish precept for 2019/2020. The Council confirmed that the Clerk should have discretion on which notices were placed in the Parish Council notice boards.

Alan Wright (44 years), Brian Blythe (36 years) and Malcolm Makins (16 years) announced that they would not be standing for re-election on May 2nd. Adrian Scott expressed the thanks of the Council and asked that this should be recorded in the minutes.

14. Questions from the public Residents were concerned that the increase in housing at Kingfisher Meadow would involve the loss of community space and the large number of small dwellings in close proximity would be undesirable.

15. Next Meeting Tuesday May 7th.