

# HORSFORD PARISH COUNCIL

## Minutes of the meeting held on Monday 1<sup>st</sup> March 2021 at 7.15 pm, via ZOOM

**Present:** Chris Brown, Chairman  
Gary Branch  
Kathryn Clarke  
Derek Jacks  
Katrina Johnson  
Joanne Keeler  
Sandra Lumbard  
Angela Makinson  
Adrian Scott  
Deborah Scott  
Virginia Sokalsky

Tony Adams, County Councillor  
Dave Thomas, District Councillor

### Action

#### Public Discussion

No issues were raised.

#### 1. Police Report

15 crimes have been reported for January, the latest information available.

#### 2. County Council Report

The email from Highways which included a price for the installation of a crossing on the Holt Road was regarded as 'excessive' and not borne out in discussion with independent engineers. TA to contact the local MP, Jerome Mayhew, and organize a socially distanced walk along Holt Road accompanied by two parish councillors. It was suggested that the MP could attend the HPC meeting

Highways have concluded that the recent flooding was not caused by the lagoon on the NDR as sufficient checks are in place to prevent this happening such as a hydro brake to ensure excessive water is not allowed into the stream. Highways state the cause as being run-off from the fields around Dog Lane

#### 3. District Council Report

- Council tax will increase by 3.5%.
- BDC have confirmed the name of the former Houghen Plantation as *Broadland Country Park*
- Road works on Holt Road proved very inconvenient when the traffic lights got stuck on red and contractors were difficult to contact and did not visit the site for many hours in order to resolve the issue

#### 4. Planning

Completed HPC Planning Forms have been circulated to all parish councillors prior to the meeting:

- **20210217: 70 The Shrublands.** Single storey front and side extension

Objection: This application will likely result in the residents having only one off-road parking space and thus parking on the road causing obstruction to other motorists and emergency vehicles and refuse/recycling bins left in front gardens or the pavement

- **Appeal APP/K2610/W/20/326003 for land at Holt Road; 47 Dwellings**  
The District Council has sufficient land for the next five years and this application is outside the settlement boundary. A full detailed response was agreed to be submitted to the Appeal Committee.
- **Consultation on proposed introduction of Design Code at BDC Planning:**  
Agreed that KJ and AM would draft comments to be brought to the April meeting for consideration

**5. Apologies**

Were received from Lisa Starling, District Councillor.

**6. Declarations of Interest**

Members of the Village Hall Mngt Committee for payments to the Committee for upkeep/maintenance.

**7. Minutes of the meeting held on 1<sup>st</sup> February**

Were confirmed as a true record of the meeting and approved unanimously.

**8. Reports on matters not covered by the Agenda**

A resident has requested consideration be given to provision of a bench on Mill Lane. This meets the BAP recommendation to improve pathways and provide seating within the village. Clerk to submit Application to Highways seeking permission to install the bench. AS to provide potential bench designs for consideration.

**AP  
AS**

**9. Village Hall Management Committee**

No further updates available. Work continues on installation of the new toilets.

**10. BAP Update**

Initial discussions have been held with BDC to help identify projects that may be approved for funding by CIL and/or S106 monies. A number of suggestions, which require clarification, are additional allotments, circular pathway around the village, recreation ground, extension of village hall, traffic study.

**11. Airport Consultative Committee**

KC attended the recent meeting:

- Passenger services have ceased since early 2020
- Revenue levels have reduced by 90%
- Timescale for re-opening has yet to be confirmed
- Helicopter service is still operational but with reduced number of passengers due to social distancing within the aircraft
- The Helipads have been moved to reduce the noise nuisance to nearby properties
- Only one noise complaint has been received in the past months, which involved a military aircraft
- Revenue is coming via charges for the planes currently parked there
- Engineers will have responsibility for conducting maintenance works on all the planes before they can fly again
- Air Ambulance continues to fly to/from the airport
- Business owners do not expect business volumes to return to pre-Covid levels until 2025

**12. Highway Issues within Horsford**

Highways have indicated that no further discussion will be held with regard to the refuge by the Cripps Development and agreed that HPC have no option but to abandon attempts to request Highways reconsider the layout of this refuge. However, HPC would like to discuss with Highways the possibility of moving the existing Zebra crossing at the Holt Road/Mill Lane junction further south in addition to installing the proposed Zebra outside 218 Holt Road.

Following receipt of discussion paper it was agreed to appoint Royal HaskoningDHV to carry out the initial traffic study and make recommendations. A budget of £10,000 has been agreed and CIL funds can be used for this purpose. If the study highlights other areas then more detailed instructions would be provided in order for accurate cost proposals to be presented to HPC for consideration.

Agreed, as part of the wider study of traffic within the village, to seek comments from Horsford residents as to their priorities.

**13. Correspondence**

- **Doctor surgery in Horsford:** the response received did not address the issues raised but rather focused on telephone data. Further complaints, to parish councillor and on Horsford FB have been received. Agreed to now take the concerns and complaints direct to NHS England.
- **Safer Neighbourhood On-line meeting:** AM and CB to attend

**14. Finance: Accounts for Payment**

SSE	Footway Lighting	£129.41(DD)
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**Agreed:** the above payment is approved

**15. Clerk and Councillor Reports**

- **Parking Issues:** it was been noted that vehicles parked in Meadow Way belong to residents in neighbouring roads
- **Plaque on Pavilion (public toilet block):** agreed; this will commemorate the building date and funding of the toilets
- **Music Festival 10<sup>th</sup> July:** subject to Lockdown restrictions being lifted it is proposed the Social Club will organize and hold a free Festival on the Village Hall Field with music, food, bouncy castles etc. Agreed that HPC will provide £2,200 to support the initiative subject to 30% of total profits being donated to a charity/charities chosen by HPC. VHMC will meet on 15<sup>th</sup> March to discuss. Update to be provided at April meeting.
- **Lease on Church Field:** Clerk to contact agent to confirm if the owner is now able to discuss the extension of the Lease beyond September 2021

**AP**

**16. Questions from the Public**

No questions were raised.

**17. Dates of future meetings: to commence at 7.15 pm via ZOOM until further notice**

- Tuesday 6<sup>th</sup> April. (to include Annual Parish Meeting)
- Tuesday 4<sup>th</sup> May (to include Annual Parish Council meeting)
- Monday 7<sup>th</sup> June

The meeting ended at 9.15pm