

HORSFORD PARISH COUNCIL

Minutes of the meeting held on Monday 7th November 2022 at 7.15 pm in the Village Hall

Present: Chris Brown
Andrew McClure
Kathy Clarke
Katrina Johnson
Joanne Keeler.
Roy Marsden
Virginia Sokalsky

1. **Police Report:**

- **August 2022 incident figures:** 9 violent; 6 Anti-social Behaviour; 6 Criminal Damage & Arson; 3 All Other Crimes
- September 2022 incident figures: 10 Violence; 4 Criminal Damage & Arson; 3 Public Order; 3 All Other Crimes

The Police provided further update on activities within Horsford:

- Police will provide an update on policing priorities within Horsford in quarterly Horsford News magazine
- Speed checks to be carried out within specific areas of the village
- Engagements in the area: Police will attend Horsford Youth Club to speak to and engage with the young people
- Update on current investigations:
 - a. **Assault** - An adult was given words of advice in relation to the assault (Considering what the victim wanted).
 - b. **Criminal damage toilet door** - A community resolution was completed with the child involved with letter of apology and work with Safer Schools Officer.
 - c. **Criminal damage inside toilet** – The children involved have had input in school from the safer school's police officer and parents have been informed

2. **County Councillor Report:**

- Dispute over verge on Holt Road: this matter has now been resolved and confirmed that the land belongs to Highways. However, there are two streetlights in the same location, both LED. Highways Manager is investigating.
- The new BDC/SNC building has now been purchased for £7.5 million with £4 million set aside from Reserves to carry out refurbishment works. Staff at SNC offices in Long Stratton have now moved into the Thorpe Road BDC offices. Both office buildings are now up for sale although the asking price is confidential at present.

3. **District Councillor Reports**

- No reports provided

4. **Planning Committee**

- No applications have been received.
- Confirmed that HPC receive no feedback on comments submitted for planning applications, but HPC comments are available to view on the BDC Planning Portal
- The fence along the development on Dog Lane is now subject to an Enforcement action as the fence has reduced visibility very significantly on this bend in the road

5. **Apologies**

Were received from L Starling and D Thomas, District Councillors

6. **Declarations of Interest**

Members of the Village Hall Mngt Committee for payments from the Parish Council to the Committee for upkeep/maintenance.

7. **Minutes of the Meeting held on 3rd October**

The Minutes were confirmed as a true record of the meeting and approved unanimously.

8. **Village Hall Management Committee**

Fire doors have now been installed; there is the final invoice yet to be received. Two parish councillors are required to 'sign off' the installation that it conforms to the Specification prior to making the final payment. VS and KJ will carry out the check.

Decorating Costs: quotes have been received and confirmed that the decorating can be funded from S106, new curtains from CIL.

9. **BAP Update**

Methodist Chapel: following discussion on the possible purchase price, likely refurbishment costs and on-going maintenance and running costs against how much income could be generated agreed it is not a viable project for HPC at this time.

Refresh of Neighbourhood Plan (NP): meeting was held with Neil Homer on 27th October. Comprehensive meeting notes have been distributed to all Parish Councillors. It was confirmed that the current NP will require a significant re-write and likely result in an examination and referendum. The current quote will cover the first and second stages. The next meeting will be with the Co-Director from Oneill Homer with the Director from Royal Haskoning to ensure all the various components of the NP and Traffic Master Plan are brought together in one document.

Locality funding is being sought to cover the £20K initial costs. The next meeting will be held on 15th November.

10. **Highways issues within Horsford**

Noted that remedial work has been carried out to the surface of Pyehurn Lane and Green Lane; not clear if Highways have carried out this work but both roads are much improved.

11. **Finance: accounts for payment**

SSE Electricity	Streetlighting (DD)	£165.64
Ionos	Monthly email sub (DD)	£2.40
Brown & Co	Market valuation for land	£1,080.00
Fuel Allotment Charity	Annual Rent	£10.00
NGF Play	Play Equipment maintenance	£218.04
Barclaycard	Noticeboard keys	£16.00
Royal Haskoning	Traffic Survey	£9,211.20
Scribe	Annual Subscription	£345.60
Anglia Trade Doors	Fire Doors for Village Hall	£8,649.00
TOTAL		£19,742.88

The above accounts were unanimously agreed for payment.

- a. **Finance Officer authority to transfer funds with Barclay accounts:** Agreed, to ensure maximum interest is accrued on any balances within the account

- b. **Precept 2023/24:** the Finance Group presented a further Draft of the Precept with a recommendation to approve £78,407.00 for the next financial year. All in agreement.
- c. **Reserves Meeting:** to be held on 17th November, at 7.00pm. Agreed that consideration must be given to ensure funds are available for the running of facilities provided once projects have been completed

12. **Clerk and Councillor Reports**

Airport Consultative Committee: little to report other than the number of helicopter flights has increased significantly in response to greater activity on the oil fields in the North Sea.

Village Sign: confirmed it is a Harry Carter sign but is in poor condition. An expert analysis is expected shortly and then decide what works are needed. Perhaps remove the sign temporarily to prevent further deterioration?

Bike Track: further works may be required but confirmed that quotes must be presented to HPC for approval before appointing a contractor

Corner Lane Allotments:

- work to the trees in the Diana Plantation has now been carried out to improve the overall condition of the woodland. S106 can be used for this work.
- An inspection of all Allotments was carried out and no issues were raised
- Agreed to include provision for allotments in the refresh of the NP as the Lease on Church Field as only four years to run and the owner may not wish to renew

Streetlights on Holt Road, north of the village: the road from Sandy Lane to the Kingfisher Meadow roundabout has no streetlights. Confirmed that when the village was been extended at that time residents chose not to have streetlights; unlikely now that Highways will agree to fund the infrastructure required and would therefore fall to HPC to fund; this would be prohibitively expensive

Scout Hut: AMc attended the official opening and confirmed the Hut is an excellent asset

Cars parking by shops on Holt Road: double yellow lines are required in this area to prevent Holt Road coming to a standstill when cars park outside the shops. This issue has been highlighted previously but will be included in the revised NP

Horsford Food Parcels: as in 2021 HPC will fund, via S137, the purchase of 25 chickens for food hampers for local families at a cost of £190.

Rural Mobility Survey: draft answers were approved and will be submitted.

Proposed 20mph speed limit on Green Lane: AM to provide a response: not clear why Highways are doing this in isolation when meetings have been held with Highways regarding the overall speed limits within the village, particularly Holt Road.

The Pits: The Norwich Fringe, who have worked extensively on the Pits in the past, have drawn up a Works Schedule from the Woodland Mngt Plan with likely costs for approval by HPC before any works commence.

Roundabout south of Horsford: the area is full of weeds although the contract with Ashfords was thought to ensure the area, as the entrance to the village, remained attractive and well kept.

13. **Questions from the Public**

Before works commences on any of the trees in the Pits at the end of Mill Lane their location will be confirmed so as not to inadvertently carry out works on trees on other land.

14. **Dates of Future Meetings: to be held in the Village Hall Committee Room unless otherwise stated, commencing at 7.15pm**

Monday 5th December

Tuesday 3rd January 2023

Monday 6th February

The meeting ended at 8.25 pm

