

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: January 7th. 2019

Present: Brian Blythe (Chairman) Chris Brown Virginia Sokalsky
Alan Wright Mark Smith
Neil Medler Joanne Keeler Kathryn Clarke
Malcolm Makins Adrian Scott Gary Branch

Apologies: Melanie Smith

Members of the public expressed their concerns at various safety aspects of the new roundabout at Green Lane and the quality of re-instatement of trenching by Kelly on behalf of Virgin Media.

- a) **Police Report** The website indicated 17 recorded crimes in November. The next Safer Neighbourhood Action Panel would be held in Spixworth on January 17th.
- b) **County Council Report** Cllr.Adams was in discussion with the highways dept. on the safety of the roundabout. He would also chase action on poor trench re-instatement.
- c) **District Council Report** None
- d) **Planning** No objections were raised to an extension and car port at 127 Holt Road. Joanne Keeler would be the lead councillor for January.
- e) **Allotments** Nothing new to report.
- f) **Full Council**
 1. **Apologies** were recorded as above
 2. **Declarations of Interest** were recorded from Chris Brown and Joanne Keeler as HVHMC members and Joanne Keeler as Broadland DC member.
 3. **Minutes** of the December meeting were confirmed and signed.
 4. **Reports** The Clerk confirmed that he had asked the Norwich Fringe Project to prepare a report on the state of the Public Pits with recommendations for their ongoing maintenance.
 5. **Action Plan Working Group** The Clerk reported that he would be commencing web site design on Feb.7th. The Group would be having a further exploratory fact finding meeting with Sprowston Youth Group. The toilet project was still progressing. Ideas had been obtained from two potential contractors for the layout and maintenance of the Brewery Lane roundabout. The Clerk stressed that with the indicative costs given it would need to go out to a sealed bid tender to comply with financial regulations. For this to be achieved a specification would need to be drawn up so that all parties were quoting on the same basis. Concern was expressed that when amended plans were submitted on major developments the size of the documentation made it difficult for the Council to make a meaningful observation. The Clerk agreed to contact the planning officer in such cases and to ask for a synopsis of the changes being proposed.
 6. **Broadland Planning** It was agreed to accept an offer for a BDC planning officer to have an informal meeting to discuss possible future developments in the village.
 7. **Community Asset** Following a report from the Clerk it was agreed to seek to register the infant school as a community asset and to place this subject on a future agenda so that other possible sites could be considered.

8. **Traffic associated with the NDR** The Clerk was asked to write to the highways dept. to express the concerns of the Council on the poor design of the exit from Horsford to the NDR which leads to major traffic build up at peak times.
9. **Correspondence** David Wilson Homes had offered to have an informal meeting with councillors to update them on the progress of the development. This was agreed and the Clerk would investigate suitable dates. The Co-op acknowledged the Council's complaint about multiple deliveries at the same time and were contacting their logistics dept. and third party hauliers to try and avoid this being repeated.
10. **Accounts passed for payment**
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| SSE | Footway lighting (inc.VAT) | £333.90 |
| HVHMC | CCTV, Tree Surgery and room hire | £2822.25 |
| Oznet | Virus protection (inc.VAT) | £40.80 |
| Ashfords | Grounds maintenance (inc.VAT) | £685.38 |
| J.Graves | Salary & Expenses (3 rd .qtr.) | £2,501.94 |
| CPRE | Annual Subscription | £36.00 |
| Information Comm'r | Registration renewal | £40.00 |
| T.T.Jones | Lighting Maintenance (inc.VAT) | £546.38 |
| SSE | Footway lighting (inc.VAT) | £313.17 |
11. **Clerk's and Councillors' Reports** The Clerk would report litter on the Brewery Lane roundabout to BDC. Fly-tipped window frames in Mill Lane had been reported to BDC
12. **Questions from the public** Concern was expressed that since the NDR construction the ways out of the village to the south had been reduced by one with an increase in traffic.
13. **Next meeting** Monday February 4th. 7.15 p.m.