

# HORSFORD PARISH COUNCIL

## Minutes of the meeting held on Monday 7<sup>th</sup> February 2022 at 7.15 pm in the Village Hall

**Present:** Chris Brown  
Gary Branch  
Kathy Clarke  
Katrina Johnson  
Joanne Keeler  
Sandra Lumbard  
Angela Makinson  
Adrian Scott  
Deborah Scott  
Virginia Sokalsky

### **Flooding on Becksides and Coltsfoot:**

- The development by Dog Lane and the issue with the pipe needs to be addressed
- Carters have, to date, done no work on their field
- Coltsfoot Play Area: i) has rubbish that requires clearing ii) the low-level fence that has been erected does not provide adequate safeguarding for children. The current sign is not adequate. Gary proposed pictorial signage could be more effective for young children. BDC were informed prior to placing the fence but as there is no history of accidents or incidents in this area it is policy to, in the first instance, install low-impact barriers
- Trucks are still mounting kerbs when driving within Horsford, causing damage to the pavements and posing a potential hazard to pedestrians

#### **Actions Arising**

- A letter to be sent to Broadlands advising them the fence is not fit for purpose and needs to be addressed
- Suggestions for signage to be presented for consideration

### **Traffic Management:**

- The intersection of Mill Lane and Angela Rd is congested with traffic during school drop off and collection times. There are no yellow lines, so people are entitled to park as they do currently.

#### **Actions Arising**

- A letter to be sent to Highways to raise the issue of yellow lines required at this junction

1. **Police Report:** 38 incidents reported for December 2021: 16 for violence and sexual incidents; 6 Criminal Damage & Arson, 5 Anti-Social Behaviour, 11 All Other Crimes. It was noted that the numbers are rising in the area, this needs to be monitored
2. **County Councillor Report:** Cllr Adams will write to Chris Olsten with regard to a recent road accident
3. **District Councillor Report:**
  - BDC/Bloor adoption is still aiming for an April resolution to confirm the handover of responsibilities for their sections of the Beck.
  - At the recent Place Shaping Panel Cllr Thomas requested a caveat for the proposed crossing for Holt Road to Sandy Lane that the Parish Council is consulted prior to any construction to ensure it fits with any local transport plan

- BDC continued to debate the merits of a premises move, nothing decided and there is a working group from all parties discussing

4. **Planning Committee:**

20212306 – Firbank, Green Lane: The number of houses should be two, **not** three and they should be specifically listed as bungalows. A request has been made by District Councillor to Call In this application.

20220048 – North Farm, Green Lane

- The two developments are very close to each other, concerns were raised over the brevity of the report for application 20220048 compared to the other application
- AM advised that at the Outline Planning Stage any objections can be raised, whilst at the Full Planning Application stage only opinions can be raised.
- Concerns were raised regarding the necessity to remove of all trees and the impact on local wildlife and access for emergency vehicles

5. **Apologies**

Were received from D Thomas, L Starling and A Panella. Derek Jacks has resigned as a Parish Councillor with immediate effect.

6. **Declarations of Interest**

- Members of the Village Hall Mngt Committee for payments to the Committee for upkeep/maintenance
- Sandra Lumbard and Katrina Johnson re: planning applications on Green Lane.

7. **Minutes of the Meeting held on 4<sup>th</sup> January**

The Minutes were confirmed as a true record of the meeting and approved unanimously.

8. **Village Hall Management Committee**

The toilet block project is nearly completed. A plaque was discussed, to state the project was funded by HPC.

The insurance claim regarding a child injured on the play equipment has been closed by the assessor. CB stated that a civil claim might still be raised.

9. **BAP update**

- DS and AM reported they met with Simon Pickering at the end of January to discuss funding for two separate applications. A further meeting will be held on 11th February and a progress update provided to the March meeting
- Green Infrastructure – VS will review in April 2022
- Bike Track & Fringe Project – Ravenscroft noted that the Fringe Project had done a good job with maintenance of the trees.
- BAP will present a full report at the AGM in April 2022

10. **Horsford in Bloom**

- KC reported she has been working with the YMCA group and Life Ready, a gardening project for young people, who would undertake the work, funded by the YMCA
- Another similar group are Green Influencers.
- CB asked if such groups would be interested in taking over the large allotment on Church Field, approximately half-an-acre, but can be divided (at no cost)

11. **Highway issues within Horsford**

- The Royal Haskoning DHV draft Master Plan to be circulated to all Parish Councillors.
- There is £685 left of the original budget of £10,000
- An open event in the Village Hall was suggested, to provide residents with a progress update. Recommended this should be held on a Saturday in May between 11.00 am to mid-afternoon. Details to be confirmed.
- A post box requested for Kingfisher Rd: Clerk to make a request to the Post Office
- Litter picking – a number of residents have been voluntarily litter picking in the village. Clerk to write thanking them for their efforts

12. **Finance: accounts for payment**

SSE Electrical	Street Lighting	£175.53
TT Jones Electrical	Quarterly Maintenance for Street Lighting	£581.05
Ravenscroft Tree Services	Survey and Risk Assessment	£1,067.00
Dynamic Flooring	Flooring in Village Hall	£5,299.00
Ashfords	Maintenance works	£705.94
Colliers	Annual rent for Church Field Allotments	£1,500.00
JNR Building	Public Toilets Phase 9	£9,724.56
Broadland Flooring	Flooring in Village Hall	£1,898.00
Zak Branch	Tree works	£1,980.00
Royal Haskoning DHV	Transport Policy	£6,015.00
	<b>Total</b>	<b>£29,227.68</b>

The above accounts were unanimously agreed for payment.

- **Bank Authorisation** – AM volunteered to authorize payments on the HPC Barclays bank account
- **VAT Claim Procedures:** the draft Asset Register was presented and it was agreed that HPC wish to retain the assets within the HPC asset register and not donate to HVHMC
- **VAT claim 2021/22:** professional advice has now been sought and the remainder of the VAT claim will be submitted for the current financial year on receipt of clarification on some outstanding queries
- **Deed of Sale:** documents with regard to the legal transactions between HPC and the Village Hall Management Committee to be reviewed

13. **Clerk and Councillor Reports**

**Motorbikes on Pyehurn Lane:** incidents of motorbikes driving in this area has been reported and is preventing walkers from safely using the area. As HPC has no jurisdiction in this area it should be reported to the police

**Large allotment on Church Field:** the current allotment holders have offered to maintain the large plot behind the church. In the first instance this has been offered to Life Ready, a group funded by the YMCA for young people, at no cost. Awaiting a response from that group. Councillors were asked for any other recommendations.

14. **Questions from the Public**

No queries were raised

15. **Dates of Future Meetings: to be held in the Village Hall Committee Room unless otherwise stated, commencing at 7.15pm**

Monday 7<sup>th</sup> March

Monday 4<sup>th</sup> April: preceded by the Annual Parish Meeting  
Tuesday 3<sup>rd</sup> May, to include the Annual Parish Council meeting

Meeting ended at 9.10 pm