

HORSFORD PARISH COUNCIL

Minutes of the meeting held on Monday 7th December, at 7.15 pm, via ZOOM

Present: Chris Brown, Chairman
Gary Branch
Kathryn Clarke
Derek Jacks
Katrina Johnson
Joanne Keeler
Sandra Lumbar
Angela Makinson
Adrian Scott
Deborah Scott
Virginia Sokalsky

Tony Adams, County Councillor
Lisa Starling, District Councillor
Dave Thomas, District Councillor

Action

1. Public Discussion

No issues were raised.

2. Police Report

35 crimes have been reported for October the latest information available. A breakdown in which category the crimes were occurring is not available at a village level.

3. County Council Report

Holt Road: Highways have confirmed that, following an audit, the refuge by the Cripps Development meets all safety standards and will, therefore, not be advising any further amendments to the refuge. If HPC believe that the refuge is unsafe it is possible to commission an independent survey to challenge or investigate current findings. Highways policy requires a history of recorded incidents before further action can be taken to reduce risk at specific sites.

The bollard going north, into Horsford, has been completely removed by recent collision/s, whilst the bollards coming the opposite direction are damaged but still in-situ, which makes the refuge difficult to observe in the dark. *Subsequent to the meeting it was confirmed that the developer is responsible for the repair and maintenance of the refuge as nothing has yet been formally handed to Highways.*

Repairs to highway: following works by Virgin Media the roadway was not returned to its previous state. Virgin have accepted responsibility for these road repairs but will only carry out works once other works to the roundabout have been completed.

4. District Council Report

Cllr Thomas still has £200 remaining on Ward Grants. In addition, Community Grants are also available via the BDC website.

Several requests have been made to receive an update from Police on traffic monitoring on Gordon Godfrey Way.

5. Planning

2020 0509: Three self-build dwellings on Dog Lane. Appeal:

K2610/W/20?3258924: Following discussion agreed the application does not comply with the following policies:

Connectivity: footpath is required to link the site the Dog Lane footway
Any footpath should be wide enough to accommodate wheelchairs and pushchairs, Highways suggest a minimum width of 1.5 metres

Views: open spaces should be maintained to ensure connection to the countryside is maintained

Lighting: the site is unlit and the Horsford NP does not support high level lighting; walking would be limited to daylight hours

Majority agreement for comments to be submitted to the Planning Inspectorate.

Parish Councillor/s for Planning: KJ and AM for three months whilst conducting overview of HPC Planning Form.

KJ/AM

6. Apologies

Were received from D Thomas, District Councillor

7. Declarations of Interest

Members of the Village Hall Mngt Committee for payments to the Committee for upkeep/maintenance. A Scott and D Scott on Agenda Item 5: Planning

8. Minutes of the meeting held on 2nd November

Were confirmed as a true record of the meeting and approved unanimously.

9. Reports on matters not covered by the Agenda

218 Holt Road: a formal planning application will be made to BDC shortly.

HPC Planning Policy: the final version was sent to Director of Planning at BDC who has confirmed receipt and will respond in due course

10. Business Action Plan

Five-Year Business Plan V6: updated to show current year Precept and progress of on-going projects. **Agreed**

Outpost: An application was submitted for a £10K grant; £6,600 was received. Continuing with Thursday opening which is well attended.

11. Highway Issues on Holt Road

Further to discussion at Agenda Item 3 above, agreed a robust response is proposed from HPC. A Statement has been drafted highlighting HPC concerns.

Agreed this to be sent to Highways and Planning at BDC.

With regard to commissioning an independent survey a company not based in Norfolk may be preferable. The survey to investigate all known Highway safety issues within Horsford, for example: Holt Road, GG Way, Horsbeck Way, Mill Lane. Along with the findings of any survey alternatives should be considered and incorporated in any future correspondence with NCC.

Names of potential engineers and costs to be obtained. Whilst costs could be considerable BDC have confirmed that CIL funds can be used for such a survey.

AM/KJ

Proposed and agreed: to spend, at his stage, no more than £10,000 on appointment of independent highways engineers.

12. Correspondence

Defibrillator at Village Hall: for future consideration but BDC confirmed that CIL funds can be used for the provision of such facilities.

Barrier by Village Hall: Highways have stated that the barrier cannot be removed or amended in any way as it prevents motorbikes from racing through this area. However, this causes difficulty for those using mobility vehicles to get through

Anonymous letter regarding Christmas lights: a resident has received an anonymous letter purporting to be from HPC requesting they remove their Christmas lights from their house. HPC did not sent this letter; CS has contacted the homeowner

Kingfisher Meadow streetlights and bus shelter: DWH have requested that HPC confirm satisfactory completion of these two elements of the planning permission prior to handing over to the parish council. Agreed more information is required as to number of streetlights; exact location; specification

13. Precept 2021/2022

The Finance group have met virtually and made a recommendation for the Precept for 2021/22 of £63,097, which sees a 1% increase on the current Precept

Agreed: Precept to be approved at £63,097.00

14. Finance: Accounts for Payment

SSE	Footway Lighting	£146.92 (DD)
Wave	Allotments: Corner Lane & Churchfield	£582.69
Clerk	Salary (Quarterly) and Expenses	£2,971.92
HMRC	PAYE	£233.97
Jim Graves	Zoom	£14.39
CAN Annual Membership	Bronze Membership	£20.00
AKS Skips	Corner Lane Allotments	£300.00
Sparkle	Bus Shelter cleaning	£100.00
Ashfords	Half yearly Maintenance	£756.00

Agreed: all the above payments to be approved

15. Clerk and Councillor Reports

GP appointments: a number of comments have been raised regarding the difficulties in contacting the surgery at Horsford. It often seems to be closed and there appears to be no facility to leave messages on the surgery landline. Seek clarification from the surgery as to new working practices.

Coltsfoot Playarea: there is no bin is within the playarea. Clerk to check with BDC if one can be provided as litter is being left in the area. **AP**

Old Parish Council laptop: agreed this can be disposed of, once the hard drive is removed.

16. Questions from the Public

No questions were raised.

17. Dates of future meetings: to commence at 7.15 pm via ZOOM until future notice

- Monday 4th January 2021
- Monday 1st February
- Monday 1st March

The meeting ended at 8.45pm