

HORSFORD PARISH COUNCIL

Minutes of the meeting held on Tuesday 4th May 2021 at 7.15 pm, via ZOOM

Present: Chris Brown
Gary Branch
Kathryn Clarke
Derek Jacks
Katrina Johnson
Joanne Keeler
Angela Makinson
Adrian Scott
Deborah Scott
Virginia Sokalsky

Tony Adams, County Councillor (arrived 7.45)
Dave Thomas, District Councillor

Action

1. **Election of Chair:** Chris Brown was proposed and seconded. All in agreement and CB was duly elected for 2021/22.
2. **Election of Vice Chair:** Adrian Scott was proposed and seconded. All in agreement and AS was duly elected for 2021/22.
3. **Public Discussion:** none were raised
4. **Police Report:** the majority of incidents are anti-social behaviour, violence and criminal damage
5. **County Councillor report:** following discussion agreed better signage is required by the gates; cost of this asset is not certain but likely far less than those provided to Felthorpe. Clarification will be sought after the election. Road markings outside the Cripps development have yet to be reinstated.
6. **District Councillor report:** the Cripps developer has been strongly requested to make good the damaged refuge on the Holt Road; Full Council in April was postponed due to lack of business; the AGM will take place on 27th May due the venue has yet to be confirmed to meet with current C19 regulations; food waste bins are to be introduced; Member Grants of £300 are available for 2021/22
7. **Planning Committee:** no new applications were received this month but the following were granted full approval:
 - 1) 70 The Shrublands: single storey front and side extensions
 - 2) Larkside, Dog Lane: demolition of Larkside and construction of 6 dwellings
 - 2) 103 Horsbeck Way: storm porch and installation of garden room
8. **Apologies**
Were received from S Lumbard and L Starling

9. **Declarations of Interest**

Members of the Village Hall Mngt Committee for payments to the Committee for upkeep/maintenance.

10. **Minutes of the Meeting held on 6th April**

Were confirmed as a true record of the meeting and approved unanimously.

11. **Advisory Groups**

The membership of the groups was confirmed as follows:

Planning: AM and KJ to continue to make Recommendations to HPC on monthly planning applications

Finance: Chair, Vice-Chair, SL, JK, VS

Allotments: Chair, Vice-Chair, KC, SL, DJ

Airport Consultative Committee: KC

12. **Reports on matters not covered by the Agenda**

Best Kept Allotment competition: to be arranged towards the end of summer

Request for funds: to be included in the S137 nominations at the June meeting.

13. **Village Hall Management Committee**

The Playing Fields are full at weekends but has resulted in the matting under the equipment protruding and may become unsafe. Additional seating would be welcome in this area. Agreed BAP to investigate costs for extending the matting under all equipment and bring recommendations to VHMC and subsequently the parish council. CIL funds could be used for this expenditure but clarification is required.

14. **BAP update**

Gates at entry to village: the area around the gates is looking unkempt with weeds. Agreed for roses to be planted by both sets of gates at a cost of £170 plus VAT: Ashfords will provide on-going maintenance.

Benches at the Pits: Norwich Fringe will place 2 benches at the Pits and one on Mill Lane (permission for this yet to be received from Highways). The trees on Pyehurn Lane have been trimmed back but should be surveyed every 2/3 years.

Dog Lane: Japanese Knotweed has been found in the area and must be completely removed immediately.

Norwich Fringe provided a quotation for £4,600 for the above works at The Pits and Dog Lane. Agreed to accept and request work is undertaken as soon as possible.

Broadland Country Park: A representative from BDC attending the latest BAP meeting and presented the Green Infrastructure Fund. BDC is suggesting/proposing to spend up to £400K on foot and cycle paths within Horsford; it was noted that a cycle path would be more beneficial from the NDR into Norwich. To be raised at the Highways meeting regarding pedestrian crossings

15. **Highway issues within Horsford**

- Leaflet was approved and will be distributed shortly
- Suggestion that a representative from Royal Haskoning attending Highways meeting.

16. **Correspondence**

- A further £28,537.45 has been received in CIL funds from BDC
- The 'Tommy' profile has been handed to the church to place in the churchyard
- The Internal Auditor has completed work on the 2020/21 Accounts and no issues have been raised

17. **Finance: accounts for payment**

SSE	Footway Lighting	£142.58 (DD)
T T Jones Electrical	Annual Testing	£463.03
T.T. Jones Electrical	Defects arising from annual testing	£199.89
Zak Branch	Safety tree work	£240.00
Councillor	Expenses	£14.39
T.T. Jones Electrical	Quarterly Maintenance	£581.05
	Total	£1,640.94

In addition, TT Jones have make recommendations for further remedial works to some of the columns, mostly as the result of them being hit by vehicles. Agreed to seek quotations for these works for consideration.

18. **Clerk and Councillor Reports**

- BAP meeting days to be changed to allow sufficient time for papers to be available for HPC meeting
- Quotation (£1,178.25) for a new noticeboard on Mill Lane was accepted but agreed a smaller size is required. Suggested that noticeboards to be considered for Kingfisher Meadow and on the Cripps development
- Quotations for the work on RB3 footpath to be available for the June meeting
- Zoom meetings are not permitted after 7th May; the June meeting will be held in the Village Hall although it may be necessary to restrict the number of members of the public attending the HPC meeting
- the 'Bloor' land will be adopted by BDC following work to clear and make it more accessible

19. **Questions from the Public**

None were raised.

20. **Dates of Future Meetings: to be held in the Village Hall unless otherwise stated, commencing at 7.15pm**

Monday 7th June

Monday 5th July

The meeting ended at 9.00 pm