

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: June 10th.2019

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|------------|------------------------|--------------------------------|---------------|
| Present: | Chris Brown (Chairman) | Adrian Scott | Joanne Keeler |
| | Kathryn Clarke | Gary Branch | |
| | Katrina Johnson | Deborah Scott | |
| Apologies: | Sandra Lumbard | Derek Jacks | |
| | NCC Cllr.Adams | BDC Cllrs. Starling and Thomas | |

Members of the public voiced their disquiet at the lack of progress on the Green Lane roundabout safety modifications and the naming of the close at 181 Holt Road.

- a) **Police Report** The police had confirmed that there was currently no beat manager for Horsford and they were trying to recruit one. Crimes reported in April numbered seventeen.
- b) **County Council Report** n/a
- c) **Broadland DC Report** Lisa Starling and Dave Thomas had met with DW Homes and decided they could not support the proposal for 49 additional homes. Dave Thomas was awaiting a reply from Highways on roundabout improvements,
- d) **Planning** No objections were made to:
 - Replacement windows at the Coach House, Church Street
 - Extension at 15 Columbine Road
 - Roof change, porch and bay windows at 81 Angela Road
 - Additional window at 18 Lilac Close
 - Revised earth bund at Bell Farm.Members did not object in principle to the establishment of a container storage facility off Brewery Lane but insisted that traffic be controlled by no right turn when exiting and incoming traffic must be via the Holt Road roundabout.

Gary Branch would be lead councillor on planning for June
- e) **Allotments** The Clerk reported four vacant plots and it was agreed that the annual inspection should be on Sunday June 23rd. meeting at 10.00 a.m. at Corner Lane.
- f) **Full Council**
 1. **Apologies** were noted as above
 2. **Declarations of Interest** were received from Chris Brown and Joanne Keeler as HVHMC members.
 3. **Minutes** of the meeting on May 7th. were confirmed and signed.
 4. **Reports** The Clerk had received information from BDC that they were considering proposals to purchase woodland to the NE of Horsford – no further details are available at present. The Diocese had objected to the Junior School being listed as a Community Asset and the applications for the listing of Church Field and the Church Room were progressing. No definite answer to the road surfacing of Holt Road had been obtained but it would not be this year. Information on gateway signs was awaited. The planting licence for the Brewery Lane roundabout had been received from NCC.
 5. **Co-option** After some discussion it was resolved to co-opt Virginia Sokalsky and Angela Makinson to fill vacancies and for the Clerk to advertise the final

vacancy. Virginia Sokalsky, being present, signed the declaration of acceptance and joined the meeting.

6. **Street Naming** Following a request for names for the development west of Holt Road members rejected the suggestion of Steve Read Way and opted for Church View, All Saints Way, Sallows Close, Rookery Close, Barn View, Terry Brooks Close.
7. **Grounds Maintenance** The request from HVHMC for an additional £177/annum to cover the new contract was accepted.
8. **Dog Bin** A request for an additional dog bin at the end of Drayton Lane was accepted and the Clerk would seek location permission from NCC.
9. **Watering Pit** The quotation from the Fringe Project for two new oak benches at a cost of £975 was accepted.

10. **Section 107 grants** The following were approved:

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| Horsford PCC | Churchyard maintenance | £1,426.56 |
| Norwich Fringe Project | | £300.00 |
| Norfolk Accident Rescue Service | | £300.00 |
| Norfolk Citizens Advice | | £300.00 |

11. **Action Plan Working Group** Katrina Johnson gave a report on the latest discussions on BDC plans for the woods, road surfacing, toilets, more guidance for members on planning applications, pedestrian crossings, youth engagement project and a new residents welcome pack. The Council agreed that further work involving professional architectural services was likely to be required with regard to toilets and Gary Branch agreed to investigate and report back to the next meeting of the Council.
12. **Correspondence** NCC had asked whether the Parish Council would like footway lighting in the development West of Holt Road. A decision was deferred until the July meeting. The Clerk agreed that all significant correspondence should be circulated to members prior to the meeting so that a decision could be made to deal with it or defer the matter for further consideration.

13. **Accounts passed for payment**

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| Norfolk PTS | Course fees | £153.60 |
| Anglian Water | Corner Lane | £53.89 |
| Anglian Water | Crown Hill | £28.70 |
| Norwich Fringe | Work on pits (inc.VAT) | £1,472.96 |
| HVHMC | Annual Grant (1 st .instalment) | £3,640.50 |
| HVHMC | Litter Picking (2 qtrs.) | £2,400.00 |
| Sprowston YEP | Consultancy Fee | £105.62 |
| HVHMC | Room Hire, waste, handyman | £463.15 |
| Came & Co. | Parish Council Insurance | £1085.56 |
| SSE | Footway Lighting (inc.VAT) | £352.16 |
| T.T.Jones | Lighting Maintenance (inc.VAT) | £878.60 |

14. **Clerk's and Councillors' Reports** Kathryn Clarke gave a report on the recent footpaths seminar which she had attended outlining the importance of any old footpaths which were not on the official maps. Chris Brown said he had agreed a new arrangement with the Clerk for the Chairman's allowance to remain in the Council's account until called upon.
15. **Questions from the public** None
16. **Next meeting** Monday July 1st. 7.15 p.m.