

HORSFORD PARISH COUNCIL MINUTES

Date of Meeting: September 3rd. 2018

Present: Brian Blythe (Chairman) Virginia Sokalsky Alan Wright
Mark Smith Neil Medler Joanne Keeler
Kathryn Clarke Malcolm Makins Adrian Scott
Gary Branch
Apologies: Chris Brown Melanie Smith

Members of the public registered their concerns at the proposed access to the new development west of Holt Road. The Clerk was asked to write to DW Homes asking for four way traffic lights during the roundabout construction at the north of the village. The NCC traffic surveys planned for the autumn could coincide with these works and would not give a true picture as some traffic would take an alternative route. The clerk would write to NCC asking for a delay. Pavement surface problems on Holt Road near the take-aways were reported.

- a) **Police Report** The latest data on the web indicated 15 recorded crimes in June.
- b) **County Council Report** None
- c) **District Council Report** None
- d) **Planning** Land West of Holt Road (85 dwellings) – Gary Branch had prepared a detailed analysis for the Council to discuss comparing the plans with the policies in the Neighbourhood Plan. The main points to be highlighted were the access on to a busy stretch of Holt Road which could cause problems during peak times, the lack of provision of bins, seating and public parking in the recreational area and the lack of connectivity with the remainder of the village which could be overcome by a link path/cycleway through the Crown Hill development giving a safe pedestrian access to the village centre. The scheme ought to contain provision for a bus layby to mitigate traffic congestion on Holt Road and also a pedestrian crossing to enable residents to safely access south bound bus services. Street lighting should be the specification being adopted by the Parish Council with reduced output after midnight. Finally, the Council was totally opposed to the suggestion of Steve Read Road/Way as the name for the development. The late resident had only lived in Horsford for a short time and although prominent in Horsford C.C. members felt that there was little connection between the cricket club and the community. The Council would suggest Church View as the name for the development and ask that one of the shorter closes within it be named Sallows Close in tribute to the late Jean Sallows who contributed so much to the village in over half a century of public service.

The Nest – Holt Road. Members had no objection to an application for various signs at the entrance and on the premises.

Protocol – The Council adopted the planning protocol proposed by Virginia Sokalsky which stated that one councillor should take the lead each month and study applications and report to the full council as appropriate. He/she would liaise with the Clerk if any special meetings needed to be called.

Adrian Scott would be lead councillor for September. The Clerk spoke of the outline application just received for 65 dwellings east of Holt Road and it was agreed to hold a separate planning committee meeting and invite the

applicant Wellington Homes. The date would be finalised after speaking to Wellington Homes.

e) **Allotments** The Clerk reported that he had let two vacant plots at Corner Lane.

f) **Full Council**

1. **Apologies** were recorded from Chris Brown and Melanie Smith

2. **Declarations of Interest** were recorded from Joanne Keeler as a HVHMC and Broadland DC member.

3. **Minutes** of the previous meeting were confirmed and signed.

4. **Reports** The Clerk reported that NCC would not consider any traffic calming until after their surveys in the autumn. BDC emergency planning officer would speak at the October meeting. The lighting specification given to DW Homes was the same as the recently adopted lanterns being trialled by the Council.

5. **Action Plan Working Group** Adrian Scott reported that the CCTV upgrade at the Village Hall was being installed and feasibility studied into toilets, roundabout adoption and community transport for the less able were ongoing.

6. **Dog and Litter Bins** The Clerk reported that a dog bin would cost £85 and a litter bin £110 plus installation costs. The emptying costs would be £176/bin per year. The Council authorised the purchase of a dog bin for Dog Lane and a litter bin for Holt Road.

7. **Correspondence** Royal Mail had written to say that they would be delaying the installation of a post box at Butterfly Mill as they could not identify a suitable location. The Clerk would forward maps of the development and ask for clarification. A resident had copied the Council in on a letter to the Diocese regarding a new aluminium notice board at the church. The Clerk would write and say that this was purely a matter for the church authorities.

8. **Accounts Paid**

PKF Littlejohn	External Audit (inc. VAT)	£480.00
Wave	Crown Hill Allotment Water	£60.05
Wave	Corner Lane Allotment Water	£89.83
Sparkle	Bus Shelter Cleaning	£80.00
C.A.N.	Annual Subscription	£20.00

9. **Clerk's and Councillors' Reports** Concern was expressed at the surface cleaning in Green Lane during construction work Tidy day would be arranged by Malcolm Makins on September 22nd. The Parish Council website and suggestions for updates would be an agenda item for October. The Clerk reported that someone had dug a trench across Green Lane and after reporting this to the Highways Dept. it had been filled in the following day.

10. **Questions from the public** The Clerk was asked to contact DW Homes regarding the proximity of cement mixing and silos to adjacent properties.

11. **Next meeting** Monday October 1st.